

# Orange County Educational Arts Academy

A California Public Charter School  
825 N. BROADWAY, SANTA ANA, CA 92701  
714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING MINUTES

#### General Meeting

Wednesday –April 9, 2008

6:00 pm

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting was called to order by the Board Secretary at 6:11 PM.

### B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	X_____	_____
Dr. Kimberly Barraza-Lyons, President	X_____	_____
Cynthia Criollos, Secretary	X_____	_____
Norman Rogers, Treasurer	X_____	_____
Joseph Matthews, Member	X_____	_____
Narinder S. Mahal, Member	X_____	_____
Dr. Alfonso Bustamante, Member	X_____	_____
Linda Hardman Greene, Principal	X_____	_____

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

- A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Lee Rogers, parent, thanked the board for their contributions during the charter renewal process.

B. **FOR INFORMATION/BOARD**

Kimberly Barraza-Lyons - Charter Renewal /Extension Update regarding Tuesday SAUSD - April 8, 2008

**III. ITEMS SCHEDULED FOR INFORMATION**

Principal report – Linda Hardman Greene

Personally and publically thanked the OCEAA staff and Board of Directors for their help, guidance and support over the last 8 months with the charter extension process. José was instrumental in getting the presentation together. “Kimberly, Kristin and Cynthia your feedback, organization and professionalism were an inspiration to me. I also thank you for your kind words at the board meeting last night and I believe that OCEAA is the true gem. I am the one who feels fortunate to be a part of such a great place where kids can learn and grow.”

SAUSD Visit

- ❖ Today Herman Mendez, Assistant Superintendent of Elementary Schools, and Freda Odum, Head of Curriculum for Elementary Schools, came for a site visit. The visit was extremely positive and we are looking forward to stronger collaboration between the district and OCEAA. We asked for support with the SST process, Safety Plan and Leadership. They assured us they will send us invitations to attend their principal and safety meetings.

Professional Development

- ❖ Working on a PD cycle for next year to allow more time to analyze student work and for professional collaboration proposed by grade level leads
- ❖ CA Charter School Workshop on good data practice – April 16<sup>th</sup> (Linda)
- ❖ CRLP at UCI for assessments for ELs – April 28<sup>th</sup> (Linda, Lidia & Fritz)
- ❖ CABE 2-Way – June 30<sup>th</sup> – July 3<sup>rd</sup> (Dual Lang. staff and 3 FSO parents)
- ❖ Best Practices Cohort – first session completed

Student Achievement

- ❖ Need to compile CELDT data
- ❖ iSearch projects beginning
- ❖ Computer cart arrived (20 lap tops total of 43)

Child Nutrition

- ❖ American Diabetes Lunches – April 6<sup>th</sup> raised \$600 for the school
- ❖ Nutrition Fitness Fair – April 19<sup>th</sup>

Student Leadership

- ❖ Middle School Dance – April 11<sup>th</sup>

Human Resources

- ❖ Interest forms sent out to teaching staff
- ❖ Classified Salary Schedule for Supervisors/KEDS/Instructional Aides

State/Federal Requirements

- ❖ R-30 Report submitted (language)
- ❖ P-2 Report submitted (attendance)

2008/09 School Year

- ❖ Student intent to return forms sent home and due Friday from there we'll look at staffing needs for next year
- ❖ Academic Calendar – **draft** still gathering input from staff. Will be ready for board approval in May.

FSO report – Berene Lindbeck

Passed out the April edition of OCEAA Times.

Invited the board to a celebration of the charter extension on April 18 at 8am as part of the morning assembly.

The library was closed as they continued to label and shelve the books.

FSO was seeking new parents to serve on the FSO Leadership Team for 08-09.

Budget Update – Sandro Lanni

Budget Committee Update –Salary Schedule for Keds, Playground assistants and instructional aides; amended salaries for Nutrition Service Accountant and Nutrition Service Director

**IV. FOR BOARD DISCUSSION**

Increasing Employee Benefits Pool

Salary Schedule for KEDS, playground assistants and instructional aides – see handout  
Amended salaries for Nutrition Service Accountant and Nutrition Service Director  
OCEAA School Calendar 2008-2009 – Still working on it.

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from March 17, 2008 - Tabled

It is recommended that the Board approve Agenda Item A.	Motion:___ Action:___ Second:___ Vote: ___
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- B. Approve Salary Schedule for Keds, Playground assistants and instructional aides.

It is recommended that the Board approve Agenda Item B.	Motion:ab Action: Yes___ Second:jm Vote: 7-0
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- C. Approve amended salary for Nutrition Service Accountant

It is recommended that the Board approve Agenda Item C.	Motion: cc Action: Yes Second: ab Vote: 6-1
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- D. Approve amended salary for Nutrition Service Director  
C. Criollos recused

It is recommended that the Board approve Agenda Item D.	Motion: ab Action: Yes Second: jt Vote: 6-0
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- E. Approve Registrar and Attendance amended salary

It is recommended that the Board approve Agenda Item E.	Motion: ab Action: Yes Second: jt Vote: 7-0
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- F. Approve OCEAA School Calendar 2008-2009 – Tabled.

It is recommended that the Board approve Agenda Item F.	Motion:___ Action:___ Second:___ Vote: ___
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The meeting will now convene to closed session to discuss the following matters described in Section VI.
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**VII. CLOSED SESSION**

- 54956.8. Real estate negotiations  
Personnel

**VIII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 8:25 pm.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**IX. ADJOURNMENT**

The meeting was adjourned at 8:25 pm.  
Next regularly scheduled meeting Wed., May 14, 2008, 6:00 PM