

# Orange County Educational Arts Academy

A California Public Charter School  
825 N. BROADWAY, SANTA ANA, CA 92701  
714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING MINUTES

#### General Meeting

Wednesday – May 14, 2008

6:00 pm

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:10 PM.

### B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	X_____	_____
Dr. Kimberly Barraza-Lyons, President	X_____	_____
Cynthia Criollos, Secretary	X_____	_____
Norman Rogers, Treasurer	X_____	_____
Joseph Matthews, Member	_____	X_____
Narinder S. Mahal, Member	_____	X_____
Dr. Alfonso Bustamante, Member	X_____	_____
Linda Hardman Greene, Principal	X_____	_____

### C. FLAG SALUTE

## II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. **FOR INFORMATION/BOARD**

Kimberly Barraza-Lyons – Facilities Update

Cynthia Criollos – Public Information Liason

## III. **ITEMS SCHEDULED FOR INFORMATION**

Bond Measure G Information Presented by Mark McLoughlin

Principal report – Linda Hardman Greene

### Professional Development

- ❖ Curriculum Map release time
- ❖ June 16<sup>th</sup> – Reflection and Goal Setting Day
- ❖ August – Writing & Assessment
- ❖ Charter School Development Center’s Chief Business Officer Training-Aug. 17-22 in Lake Tahoe

### Student Achievement

- ❖ Need to compile CELDT data
- ❖ CST & Make-ups complete!

### Enrichment

- ❖ Imagination Celebration – student presentations, crafts & teachers held workshops for students (music, dance and visual arts)
- ❖ After School End-of-Year celebration on May 30<sup>th</sup>
- ❖ Talent Show & Annual Family Night – June 6<sup>th</sup>
- ❖ PG Movie Permission slip

### Nutritional Services

- ❖ Chef Sean would like to extend a warm invitation to the Board to attend the 8<sup>th</sup> grade promotion banquet on June 10<sup>th</sup> at 11:00 am. He is taking the students on a journey to Venice where he will delight their senses with an authentic Italian Feast!

### Student Leadership

- ❖ May 23<sup>rd</sup> Student Leadership Luncheon at Taco Adobe
- ❖ May 29<sup>th</sup> will begin recruiting for next year’s leaders
- ❖ Next year one of the monthly meetings will be open to the public to make suggestions and/or comments to improve our school

### Facilities

- ❖ AC units giving us trouble, specifically the control boxes in the classroom. We have replace several boxes

### 2008/09 School Year

- ❖ Projected enrollment for next year is 525 (see attachment)

Other

- ❖ Update on student incident at Jog-a-thon (Mat 5<sup>th</sup> invoice given to José, May 6<sup>th</sup> came to speak to Sylvia & gave her 2<sup>nd</sup> invoice). Processing claim through City of Irvine-Alliance Insurance.

Human Resources

- ❖ Business Manager Assistant, Yolanda Valdivia, resigned 5/09/08, position will be posted
- ❖ Interviews for playground supervisors scheduled for 5/16/08 (2 open positions)
- ❖ Interviews for KEDS assistant to be scheduled for next week (1 open position)
- ❖ Michelle Macfarland has been hired (as of 5/13/08) as an instructional assistant
- ❖ Benefits Update-Anne Kelly

Donations:

FSO report – Berene Lindbeck (Absent)

**IV. FOR BOARD DISCUSSION**

OCEAA School Calendar 2008-2009

Classified Professional Development – June 16, reflection and goal setting.

Summer School 2008 – Will be offered 8:00 am to 12:00 pm.

Policies and Procedure Amendments - Tabled

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

Approve PO \$5,843.00 to Orange County Restaurant Equipment (Reimbursed under Breakfast Grant Program).

Approve acceptance of fund raising monies and donations totaling \$3,163.58.

Motion NR, Second cc vote 4-0 in favor.

**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from April 9, 2008 - Tabled.

It is recommended that the Board approve Agenda Item A.	Motion:____ Action:____ Second:____ Vote: ____
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- B. Approve OCEAA School Calendar 2008-2009

It is recommended that the Board approve Agenda Item B.	Motion: KB Action: Yes Second: KCVote: 4-0
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C. Approve Summer School 2008

It is recommended that the Board approve Agenda Item C.	Motion:cc Action: Yes Second: nr_____Vote: 4-0
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D. Approve Amended Policy and Procedures - Tabled

It is recommended that the Board approve Agenda Item D.	Motion:_____ Action:_____ Second:_____Vote: _____
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The meeting will now convene to closed session to discuss the following matters described in Section VII.
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**VII. CLOSED SESSION**

54956.8. Real estate negotiations  
Personnel

**VIII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 9:24 pm.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**IX. ADJOURNMENT**

The meeting was adjourned at 9:26 pm.  
Next regularly scheduled meeting Wed., June 11, 2008, 6:00 PM