

# Orange County Educational Arts Academy

A California Public Charter School  
825 N. BROADWAY, SANTA ANA, CA 92701  
714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING Minutes

#### General Meeting

Wednesday – June 11, 2008

6:00 pm

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:08.

### B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	<u> X </u>	_____
Dr. Kimberly Barraza-Lyons, President	<u> X </u>	_____
Cynthia Criollos, Secretary	_____	_____
Norman Rogers, Treasurer	<u> X </u>	_____
Joseph Matthews, Member	_____	_____
Narinder S. Mahal, Member	_____	_____
Dr. Alfonso Bustamante, Member	<u> X </u>	_____
Linda Hardman Greene, Principal	<u> X </u>	_____

## C. FLAG SALUTE

## II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

### B. **FOR INFORMATION/BOARD**

Kimberly Barraza-Lyons – Budget Committee Update

Kristin Collins – Governance Subcommittee Formation

Kimberly Barraza-Lyons – OCEAA Facilities LLC

## III. **ITEMS SCHEDULED FOR INFORMATION**

Principal report – Linda Hardman Greene

### Arts Update

- ❖ Tania Hernández & Krista Abramson present on this year's accomplishments in the arts
- ❖ Arts Advantage-first charter school to be invited to join the organization
- ❖ Boeing visit
- ❖ .

### Professional Development

- ❖ June 16<sup>th</sup> – co-creating a Family Handbook
- ❖ Aug. & ongoing – CRLP RESULTS for English Learners will incorporate ADEPT (an assessment for ELs) and the Focused Approach (instructional strategies for incorporating language and content objectives).
- ❖ Write from the Beginning – Trainer of Trainers (4 teachers to train and pilot in the fall and then train entire school in the spring).

### Student Achievement

- ❖ Students retained: 3 kinder, 3 first grade
- ❖ Zoom Data Management System-will help us analyze student achievement, we will pilot the program and this is an approximate \$18,000.00 savings
- ❖ Partnership with Insight Education Group, Inc. – they will come and meet with stakeholders, visit classrooms, analyze data and work with us to make recommendations for continued improvement. They will meet our start-up grant's WASC Accreditation requirement.

### Nutritional Services

- ❖ Working on Direct Certification-currently we rely on parent application for Free/Reduced Lunch, once this is done we'll know who gets financial help from state and they will not have to apply
- ❖ Reimbursements will go online, so he will get trained on that (CNIPS)
- ❖ Nutrikids database will be updated
- ❖ Working on budget and reconfiguration of support staff

### Special Education

- ❖ New psychologist next year
- ❖ New speech pathologist next year, I have requested bilingual

### Human Resources

- ❖ Helios Program to manage HR data – initial start-up fee waived & \$149/month-includes: software, license (multiple), installation help & support & report updates
- ❖ Crystal has requested to change to the KEDS assistant
- ❖ 2008/09 Open positions:
  - Receptionist
  - Playground assistant/dining hall supervisor
  - Teachers (3)
  - Business Manager assistant

- o Culinary Lead/Cook
- o RSP Instructional assistant
- o Bilingual Instructional assistant

Other

- ❖ Claim processed from Jog-o-thon

FSO report – Berene Lindbeck

Wellness Policy – Berene Lindbeck

- An initial Wellness policy has been created and provides guidance for having classroom parties and limits the use of food to reward students.

**IV. FOR BOARD DISCUSSION**

RESULTS for English Learners Professional Development

Proposed Wellness Policy

OCEAA Facilities LLC

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

Approve PO \$5,180.00 Write From the Beginning Trainer of Trainers Professional Development

Approve PO 6,585.68/CM Scghool Supply

Approve PO \$8,210.00/MOU with Insight Education Group, Inc.

Approve MOU with California Charter School Association Zoom student achievement data system pilot program (savings of \$18,000.00).

**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from April 9, 2008, May 14 and May 19, 2008

It is recommended that the Board approve Agenda Item A.	Motion:KBL Action: Pass Second:AB Vote: 5-0
--	--

- B. Approve RESULTS for English Learners Professional Development,  
\$750.00 per staff member – \$21,000.00

It is recommended that the Board approve Agenda Item B.	Motion:AB Action:Pass Second:KC Vote: 5-0
--	--

- C. Approve Wellness Policy #1&2

It is recommended that the Board approve Agenda Item C.	Motion:____ Action:____ Second:____ Vote: ____
--	---

D. Approve formation of OCEAA Facilities LLC

It is recommended that the Board approve Agenda Item D.	Motion:AB Action:Pass Second:NR Vote: 5-0
--	--

E. Approve Articles of Organization for LLC

It is recommended that the Board approve Agenda Item E.	Motion:AB Action:Pass Second: NR Vote: 5-0
--	---

F. Approve Operating Agreement for LLC

It is recommended that the Board approve Agenda Item F.	Motion:AB Action:Pass Second: NR Vote: 5-0
--	---

The meeting will now convene to closed session to discuss the following matters described in Section VII.
--

**VII. CLOSED SESSION**

54956.8. Real estate negotiations  
Personnel

**VIII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 8:45pm.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**IX. ADJOURNMENT**

The meeting was adjourned at 8:47pm.

Next regularly scheduled meeting Wed., July 9, 2008, 6:00 PM