

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/ 558-ARTS
BOARD OF DIRECTORS
MEETING Minutes
General Meeting
Wednesday –July 17, 2008
7:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.” Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person’s name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to responds to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 7:20pm.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	_x_	_____
Dr. Kimberly Barraza-Lyons, President	_x_	_____
Cynthia Criollos, Secretary	_____	_x_
Norman Rogers, Treasurer	_x_	_____
Joseph Matthews, Member	_x_	_____
Narinder S. Mahal, Member	_____	_x_
Dr. Alfonso Bustamante, Member	_____	_x_
Linda Hardman Greene, Principal	_x_	_____

C. FLAG SALUTE

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. **FOR INFORMATION/BOARD**

Kimberly Barraza-Lyons – Bond issuance update and facilities update

- Process is on schedule
- City Council approval given
- Harrah received \$50,000 deposit

III. ITEMS SCHEDULED FOR INFORMATION

Principal report – Linda Hardman Greene

Technology

- ❖ Jake & Elizabeth have been working to upgrade PowerSchool, get Helios ready to go and the data director information

Professional Development

- ❖ Family Handbook draft has been created
- ❖ CABA 2-Way was a great experience for staff & parents
- ❖ PowerSchool training very helpful for staff
- ❖ Arts training also very insightful
- ❖ CRLP RESULTS for English Learners is set for August. Slight increase from \$21,000.00 to \$22,500.00

Student Achievement

- ❖ APRENDA scores have come in, initial data summary is attached

Special Education

- ❖ Speech pathologist update

Human Resources

- ❖ 2008/09 Staff
 - Interviews held this week, 3 teachers selected
- ❖ 2008/09 Open positions:
 - Receptionist – interviews end of July
 - Playground assistant/dining hall supervisor
 - Business Manager assistant – interviews end of July
 - Culinary Lead/Cook
 - RSP Instructional assistant – needs to be hired by district
 - Bilingual Instructional assistant – interviews end of July

Other

- ❖ Need to purchase new copier

Board Info/Discussion

- ❖ Arts coordinators submitted arts stipend proposal from current \$7,000.00 stipend to \$15,000.00 stipend.
- ❖ Retirement Program 457(b) allows us to put away money for retirement (pre-tax) that you can take out when you leave the school

FSO report – Berene Lindbeck

- No update at this time

IV. FOR BOARD DISCUSSION

Retirement Program 457(B)

- Consensus on Arts Coordinators' Stipends
- Board discussed the stipend increase in relation to responsibilities in addition to a full time teaching load; should this be evolving into a separate position?
- Request to see comparable stipends for full-time teachers who are taking on a supplemental Arts Coordinator role

Vacation Benefit Carryover

- Grant individual request and create a policy for Board approval.

V. CONSENT AGENDA ITEMS

- A. Approve PO \$7,134.00 (plus tax) for the Apple Store
- B. Approve 403(b) & 457(b) Service Agreement with National Benefit Services, Inc. and Schools First Federal Credit Union
- C. Approve purchase of copier not to exceed \$30,000.00

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A-C

It is recommended that the Board approve Consent Agenda Items A-C.	Motion:NR Action:Pass Second:JM Vote: 4-0
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VI. ITEMS SCHEDULED FOR ACTION

- A. Approve Resolution of the Board of Trustees of OCEAA Approving and Authorizing Bond Financing, the Execution and Delivery of an Indenture, a Loan Agreement, a Deed of Trust and Assignment of Rents, a Lease Agreement, a Bond Purchase Agreement, a Preliminary Limited Offering Memorandum, a Continuing Disclosure Agreement and Other Certain Documents, and Approving and Authorizing Other Actions Related Thereto (copies of foregoing documents presented to the Board).

It is recommended that the Board approve Agenda Item A.	Motion: KBL Action:Pass Second:NR Vote: 4-0
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- B. Unanimous Written Consent of the Sole Director of OCEAA Facilities, LLC Approving and Authorizing Bond Financing, the Execution and Delivery of an Indenture, a Loan Agreement, a Deed of Trust and Assignment of Rents, a Lease Agreement, a Bond Purchase Agreement, a

Preliminary Limited Offering Memorandum, a Continuing Disclosure Agreement and Certain Other Documents, and Approving and Authorizing Other Actions Related Thereto (copies of foregoing documents presented to the Board).

It is recommended that the Board approve Agenda Item B.	Motion:KC Action:Pass Second:KBL Vote: 4-0
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C. Approve Arts Coordinators' Stipends – Tabled

It is recommended that the Board approve Agenda Item C.	Motion:____ Action:____ Second:____ Vote: ____
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D. Approve Vacation Benefit Carryover

It is recommended that the Board approve Agenda Item D.	Motion:KBL Action:Pass Second:JM Vote: 4-0
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E. Approve 457(B) Retirement Program

It is recommended that the Board approve Agenda Item E.	Motion:NR Action:Pass Second:KBL Vote: 4-0
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The meeting will now convene to closed session to discuss the following matters described in Section VII.

VII. CLOSED SESSION

None

VIII. PUBLIC SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at 8:44.
Next regularly scheduled meeting Wed., August 13, 2008, 6:00 PM