

Orange County Educational Arts Academy

A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/ 558-ARTS

BOARD OF DIRECTORS

MEETING Minutes

General Meeting

Wednesday –August 13, 2008

6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:14pm.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	<u> x </u>	<u> </u>
Dr. Kimberly Barraza-Lyons, President	<u> x </u>	<u> </u>
Norman Rogers, Treasurer	<u> x </u>	<u> </u>
Joseph Matthews, Member	<u> </u>	<u> x </u>
Narinder S. Mahal, Member	<u> x </u>	<u> </u>
Dr. Alfonso Bustamante, Member	<u> </u>	<u> x </u>
Linda Hardman Greene, Principal	<u> x </u>	<u> </u>

C. FLAG SALUTE

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- Krista Bagdagulyan addressed the board regarding the high cost of family benefits and asked if unused benefit bank funds could be shared to provide relief. She also thanked the board for increasing the benefit bank to \$6,000.

B. **FOR INFORMATION/BOARD**

Kimberly Barraza-Lyons – Facilities update

- Process continues to be on schedule for Bond approval

Kristin Collins – Board recruitment update

- Board application received from Shannon Freedman, who is in attendance.

III. **ITEMS SCHEDULED FOR INFORMATION**

Principal report – Linda Hardman Greene

Professional Development

- ❖ CRLP RESULTS for English Learners
- ❖ Write From the Beginning
- ❖ Arts – OCPAC &
- ❖ Technology

Student Achievement

- ❖ CST preliminary scores have come in, initial data summary is attached

Human Resources

- ❖ 2008/09 Staff
 - Receptionist – Gabriela González
 - Business Manager Assistant – Lisa Matthews
 - Lead Custodian – José Montaña, Sr.
 - Swing Custodian – Rincón
 - Night Custodian – Ulises López
 - Culinary Apprentice – Martha Moreno
 - Culinary Apprentice – Luz Zacarias
 - Playground/Dining Hall Supervisor -
- ❖ 2008/09 Open positions:
 - Lead Playground/Dining Hall Supervisor
 - Culinary Apprentice (2)
 - Bilingual Instructional assistant – need to re-post

Other

- ❖ Calendar – must take Veteran’s Day on Nov. 11th instead of Nov. 10th & must have Presidents’ weekend Feb. 13th & 16th instead of Feb. 20th & 23rd per OCDE

Board Info/Discussion

- ❖ Arts coordinators \$800.00 month stipend
- ❖ Retirement Program 457(b) allows us to put away money for retirement (pre-tax) that you can take out when you leave the school

FSO report – Berene Lindbeck

- No update at this time.

Benefits Update – Ann Kelly

- Ms. Kelly reviewed the final benefits options for staff, recommended removing ancilliary benefits from the benefits bank, and noted that it is possible to create different bank amount for different groups (e.g., a “family bank”)

IV. FOR BOARD DISCUSSION

Board Applicant Interview

- The Board interviewed Bobbie Krause

Arts Coordinators’ Stipends

- The Board discussed the recommendation of Principal Hardman Greene to set and cap the Arts Coordinator stipend at \$8,800 per coordinator per year.

V. CONSENT AGENDA ITEMS

- A. Approve 2008-2009 Salary Schedule
- B. Approve Outdoor Science Camp Trip
- C. Approve Calendar Revision

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items A-C.	Motion:KC Action Pass Second:NR Vote: 4-0
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VI. ITEMS SCHEDULED FOR ACTION

- A. Approve Board Member Applicant

It is recommended that the Board approve Agenda Item A.	Motion:KBL Action:Pass Second:KC Vote: 4-0
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- B. Approve Arts Coordinators’ Stipends.

It is recommended that the Board approve Agenda Item B.	Motion:NR Action:Pass Second:NM Vote: 4-0
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VII. CLOSED SESSION

54956.8. Personnel

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 9:18pm_.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at 9:20pm.

Next regularly scheduled meeting Wed., September 10, 2008, 6:00 PM