

# Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING MINUTES

#### General Meeting

January 14, 2009

6:00 pm

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, and (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:08p.m.

### B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	<u>  x  </u>	<u>      </u>
Dr. Alfonso Bustamante, Vice Chair	<u>      </u>	<u>  x  </u>

Dr. Kimberly Barraza-Lyons, President	<u>  x  </u>	_____
Norman Rogers, Treasurer	<u>  x  </u>	_____
Bobbie Kraus, Secretary	<u>  x  </u>	_____
Joseph Matthews, Member	<u>  x  </u>	_____
Narinder S. Mahal, Member	<u>  x  </u>	_____
Michelle Navarro, Member	<u>  x  </u>	_____
Shannon Freedman, Member	<u>  x  </u>	_____
Linda Hardman Greene, Principal	<u>  x  </u>	_____

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**B. FOR INFORMATION/BOARD**

Norm Rogers – Budget Committee update – trying to track spending in special areas such as Arts. Next meeting is the 23<sup>rd</sup>. Trying to find ways to conserve spending (paper, electricity, possibly no raises – no jobs being cut so far) Revised 3 year projected budget. Healthy reserve so no layoffs. Surplus is about half. \$750k sitting at OC Dept. of Education and \$150k at Bank of West.

Board Development – Kristin Collins  
Encourage people to develop roles and responsibilities -- Charter School conference second week of March

**III. ITEMS SCHEDULED FOR INFORMATION**

Principal report – Linda Hardman Greene

Student Achievement

- ❖ Writing: Assessment cycle set for Feb. 12<sup>th</sup>
- ❖ Reading: RESULTS assessments set for Feb. 24<sup>th</sup>
- ❖ Arts: Q2 Assessments set for beginning Feb.

Professional Development

- ❖ Data Director – two teachers (Doraima -1<sup>st</sup> grade & Lidia – 3<sup>rd</sup> gade) will pilot the data management system and share with grade level team. Support will be provided by Jake, Elizabeth, José & Linda
- ❖ RESULTS reading assessments – teachers trained on reading assessments. They will have a follow-up day Feb. 23 (4<sup>th</sup> – 8<sup>th</sup>) and 24 (K-3<sup>rd</sup>) to analyze data and plan instruction

and necessary interventions

- ❖ Insight Strategic Planning – Jan. 15 & 16 – staff and stakeholders will create strategic plan

- ❖ Arts Advantage – Jan. 20 – Community support for the Arts portion of the strategic plan

#### Arts Update

- ❖ Charter Conference Proposal accepted-Tania & Krista R. will plan with OCPAC a presentation highlighting the OCPAC Artist in Resident Program. The goal is to show how we're providing high quality, multicultural and engaging standards-based arts instruction in an effort to show other schools how to replicate this model

- ❖ Q2 Arts – teachers took the lead with what they learned from the OCPAC artists. Each art discipline planned a culminating event

- ❖ Arts Kits – teachers received arts materials to enhance their arts instruction

#### Technology

- ❖ 4 ELMO projectors were purchased

- ❖ Tech. Comm. working on grade level standards/expectations scope & sequence

#### Dual Language

- ❖ Dual students were invited to present at the annual CAFE conference in Long Beach at the Closing Session

#### Special Education

- ❖ Barbara Cummins informed me that our psychologist, who is here 1 day a week, is needed at her other school. We will have no psychologist on campus, we will have access to the psych who services students at OCHSA if a student needs an initial assessment. This will continue through February. I let Ms. Cummins know that this does not meet the needs of our students and will look into our MOU to see if this meets the MOU requirements.

- ❖ OCEAA is providing instructional assistant (IA) support to student on an IEP because district has refused to provide one-on-one IA as requested by parent.

#### Budget

- ❖ 3-year projection adjustments made and shared with district

- ❖ Budget Comm. requesting staff assist in generating and implementing ideas on how to save money to prepare for the next several years of difficult economic times

- ❖ Budget Comm. also meeting to go through line item codes

#### Human Resources

- ❖ Still working on updating the Employee Handbook, legal counsel is working on synthesizing some of their additions

#### Nutritional Services

- ❖ Continue to have high participation rates

#### Facility

- ❖ Still need support getting the cross walk up

- ❖ Roof was not redone due to weather and pricing challenges

- ❖ We are gathering quotes for our next set of priorities:

- Building leaks – floor boards around planters and room 119
- Plumbing
- Electrical

- Replacing carpets

**Other:**

Recruiting

- ❖ Kinder sibling priority registration will take place on Feb. 18<sup>th</sup> (8:30-10:30 am & 3:30-5:30 pm)
- ❖ Monthly Tour – Jan. 16, Feb. 6, Feb. 27 & Mar. 13

Student Accountability Report Card (SARC) Linda Hardman Greene in process of finalizing. Will be posted on website on Feb. 28.

Middle schoolers are missing some text books

**Donations:**

9/5/08

R. Hardman Enterprises	Library donation	\$500.00
Edison Matching Gift Program/John Fielder	Library donation	\$2,000.00
Payroll Deduction Pledge/ Bruce Nowel	Library donation	\$152.00
Back to School Night (child care)	School site fundraiser	\$49.00

10/9/08

Child care	School site fundraiser	\$79.51
Broadway on Tour	Facility rental	\$500.00

11/3/08

Gomez: 1st Grade	Bus Donation	\$165.00
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12/2/08

Reyes: 3 <sup>rd</sup> Grade	Bus Donation	\$25.00
Noffal: 6 <sup>th</sup> Grade	Bus Donation	\$32.00
Woo: 3 <sup>rd</sup> Grade	Bus Donation	\$51.13
Sanchez: 3 <sup>rd</sup> Grade	Bus Donation	\$65.00
Martinez: 1 <sup>st</sup> Grade	Bus Donation	\$70.00
Le: 7 <sup>th</sup> Grade	Bus Donation	\$77.00
The Boeing Company	Art Residency Program	\$20,000.00
Prado	Bus Donation	\$47.00

12/16/08

Scholastics (excluding CC transactions)	Book Fair	\$3,511.92
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12/29/08

Fall Festival & K Snack Program	School Site Fundraiser	\$652.08
Student Leadership	School Site Fundraiser	\$400.00
Wood: 4 <sup>th</sup> Grade	Bus Donation	\$83.25
Thompson: Kinder	Bus Donation	\$260.00

Valencia: 4 <sup>th</sup> Grade	Bus Donation	\$42.00
Delgado: 6th Grade	Recycling	\$2.00

FSO report – Berene Lindbeck

Newsletter electronic coming soon; meeting with parents 1/21 - bylaws in front of parents for approval.

Next big event Feb. 19<sup>th</sup> is Jogathon – Joe talked to Jose Perez w/ Santa Ana Stadium – no track just AstroTurf. Stadium is available that date. Lots of conditions for doing activities on the AstroTurf. FSO has 2 coordinators working on it. Joe and coordinator will be doing a walk through. Deposit and additional fees required. Will walk to the stadium and then exercising all day. Possible pick-up system nearby will be developed and possibly presented to the Board

Student achievement report on the first quarter arts rotation – Ms. Ratnaweera

Residency with OCPAC. Arts kits with supplies, instruments, books etc., working on adding to resources of instruments. Had one professional development with Peggy Hasegawa w/ OCPAC, on origami - next is 1/23 with music. First arts committee meeting is 1/27. Dr. Seuss birthday at Barnes & Noble coming up – making puppets

**IV. FOR BOARD DISCUSSION**

A. Student Accountability Report Card (SARC)

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items: None.	Motion: ___ Action: ___ Second: ___ Vote: ___
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**VI. ITEMS SCHEDULED FOR ACTION**

A. Student Accountability Report Card (SARC) – no approval needed

It is recommended that the Board approve Agenda Item A.	Motion: ___ Action: ___ Second: ___ Vote: ___
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B. Approve Board Minutes for December 10, 2008.

It is recommended that the Board approve Agenda Item B.	Motion: nm Second: nr	Action: Pass Vote: 8-0
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**VII. CLOSED SESSION**

Closed session – Personnel

**VIII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 7:47 p.m.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present) None.

**IX. ADJOURNMENT**

The meeting was adjourned at 7:47 p.m.

Next regularly scheduled meeting Wed., February 11, 2009, at 6:00 PM