

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/ 558-ARTS

BOARD OF DIRECTORS
MEETING MINUTES

General Meeting
December 10, 2008
6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, and (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:07 p.m.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	___x___	_____
Dr. Alfonso Bustamante, Vice Chair	___x___	_____

Dr. Kimberly Barraza-Lyons, President	__x__	_____
Norman Rogers, Treasurer	__x__	_____
Bobbie Kraus, Secretary	__x__	_____
Joseph Matthews, Member	__x__	_____
Narinder S. Mahal, Member	__x__	_____
Linda Hardman Greene, Principal	_____	__x__

C. FLAG SALUTE

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Norm Rogers – Budget Committee update – all looks good; expenses in line with what was budgeted; hard to tell on revenue side because state payouts uncertain; waiting for changes from Sacramento; next meeting 12/19

Kristin Collins – Board recruitment update/applicant interview -- Michele Navarro interview

Board calendar - annual meetings

III. ITEMS SCHEDULED FOR INFORMATION

Principal report (written - attached) – Linda Hardman Greene (report submitted in writing because Linda could not be present)

Student achievement report on the first quarter arts rotation – submitted a Power Point presentation via email. No formal presentation.

FSO report – Elizabeth Bausman – wrapping up the giving tree; had 180 tags; next event is the Jogathon – last year most money spent on buses so suggested having at Santa Ana stadium but need city council approval; Al & Joe will look into this.

IV. FOR BOARD DISCUSSION

- Board applicant interviews – Discussed whether both interviews and discussion of the applicants among the board members be done in open or closed session and what is required by the Brown Act. (Elizabeth Bausman spoke and thinks should be done in open session)

- Amendments to the by laws related to the addition of Directors, Director terms and annual meetings - # of seated board members to add more seats; other charter schools have at least 9, some 11 and a couple w/ more than that; proposal: add 2 seats added by OCEAA (change sec. 3, art. VII) ; change terms – 3 yr term, eligible for reappointment for another 3 year term then off one year before being appointed for another 3 year term.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items: None	Motion: ____ Action: ____ Second: ____ Vote: ____
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VI. ITEMS SCHEDULED FOR ACTION

- A.** Approve an amendment to Article VII, Section 3, APPOINTED DIRECTORS AND TERMS of the By Laws to increase the number of Board appointed Directors from a maximum of five to a maximum of seven.

It is recommended that the Board approve Agenda Item A.	Motion: kbl Action: Pass Second: ab Vote: 7-0
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- B.** Approve an amendment to Article VII, Section 6, DIRECTORS' TERM of the By Laws to permit Directors to hold two, consecutive three-year terms with a required one year off after the second three-year term before serving any additional terms.

It is recommended that the Board approve Agenda Item B.	Motion: ab Action: Pass Second: bk Vote: 7-0
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- C.** Approve Board Minutes for November 12, 2008.

It is recommended that the Board approve Agenda Item C.	Motion: kbl Action: Pass Second: nm Vote: 7-0
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VII. CLOSED SESSION

Appointment of additional Director(s).

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 7:52 p.m..

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Approve Michelle Navarro as new board member pending resolution of potential conflict of interest. Vote: 7-0

Approve Shannon Freedman as new board member. Vote: 7-0

IX. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

Next regularly scheduled meeting Wed., January 14, 2008 at 6:00 PM

Principal's December report – submitted in writing

OCEAA Board Update December 5, 2008

Arts Update

- ❖ 2nd Quarter Arts Rotations coming to an end
- ❖ Two teachers (Krista R. & Meg) have been invited to help create dance curriculum with the Arts Advantage group. Once developed, OCEAA will pilot the curriculum (next fall)

Professional Development

- ❖ Understanding Standardized Testing – Dec. 12
- ❖ RESULTS reading assessments – Jan. 9
- ❖ Insight Strategic Planning – Jan. 15 & 16

Student Achievement

- ❖ Parents have had a great deal of positive feedback regarding the data that was shared with them during student conferences
- ❖ Middle School held Student Led Conferences which enabled students to take ownership of their learning and set goals for next trimester
- ❖ 3rd Grade hosted a family math night to support parents with how to reinforce multiplication at home and we are looking at additional evenings to provide parents with strategies they can use at home to reinforce academics

Human Resources

- ❖ Still working on updating the Employee Handbook
- ❖ Sandro has recommended we wait to hire any additional support staff until after mid-Jauary and we see the governor's proposed cuts

Facility

- ❖ Still need support getting the cross walk up
- ❖ Plan to have roof replaced over holiday break – cost approx. \$150,000
- ❖ Will start looking into next set of priorities:
 - Plumbing
 - Electrical
 - Replacing carpets

Other

- ❖ I will be out the week of Dec. 15th for personal reasons. Everything will be covered by José and support staff during my absence.