

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

General Meeting

November 12, 2008

6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, and (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:19 p.m.

B. ROLL CALL

| | Present | Absent |
|------------------------------------|---------------|---------------|
| Kristin Collins, Board Chair | <u> X </u> | <u> </u> |
| Dr. Alfonso Bustamante, Vice Chair | <u> </u> | <u> X </u> |

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|---------------------------------------|---------------|---------------|
| Dr. Kimberly Barraza-Lyons, President | <u> X </u> | <u> </u> |
| Norman Rogers, Treasurer | <u> </u> | <u> X </u> |
| Bobbie Kraus, Secretary | <u> X </u> | <u> </u> |
| Joseph Matthews, Member | <u> X </u> | <u> </u> |
| Narinder S. Mahal, Member | <u> </u> | <u> X </u> |
| Linda Hardman Greene, Principal | <u> X </u> | <u> </u> |

C. FLAG SALUTE

II. COMMUNICATIONS

- A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Ms. Eunice Catarino – Spoke in favor of the Wellness Policy. She likes when kids eat healthy and learns about eating healthy.

Ms. Bausman – Spoke in favor of the Wellness Policy. All of her prior concerns have been addressed and everyone has worked hard on the Policy.

B. FOR INFORMATION/BOARD

Lindar Hardman Greene – Gave the Budget Committee update. She sated that the Committee looked at the budget’s to actuals and had lots of questions. The Committee has asked Sandro to come and explain it to the Committee. Sandra will be at the meeting on the following Friday to educate the Committee on the budget. So far the budget is on track for what has been budgeted this year.

Kristin Collins – Board recruitment update; resume from Shannon L. Freedman and interview

III. ITEMS SCHEDULED FOR INFORMATION

Donations – library

Chef Sean – Wellness Policy – they researched what other schools/agencies are doing. The Policy originally was introduced over summer followed by four subsequent meetings. The Wellness committee made the Policy available to all teachers, who have reviewed it, and also to all parents. The Policy is to encourage healthy lifestyles. The children are taking it home and educating friends and relatives.

Principal's report – Linda Hardman Greene – Read letters from teachers – A 3rd grade teacher proud of the learning the children were doing regarding healthy eating; no candy on Halloween led to good learning and concentration; 8th grade teacher - helping students learn healthy eating habits. Seen it with her own students; acknowledged Sean's dedication to teaching the kids.

Arts Update

- ❖ OCPAC Residency completed & 2nd quarter arts rotations have begun
- ❖ Pre/Post Assessments for first arts rotation
- ❖ Curriculum Mapping

Professional Development

- ❖ OCPAC Visual Arts (origami)
- ❖ Grading writing assignments using common rubrics
- ❖ Arts Assessment Conf. – great ideas for how to bring assessment to measure student progress in the arts

Student Achievement

- ❖ Insight Education Group, Inc. – consensus with staff that we would like to go with them.
- ❖ Met with county and recommended working with insight and then will support with the arts input
- ❖ We will also count on the support from OCDE & the Arts Advantage program

Nutritional Services

- ❖ Lunch program for Oct. at 91% participation! State average is 52%.
- ❖ Wellness plan has been updated

Human Resources

- ❖ Working on updating the Employee Handbook – legal counsel to send draft
- ❖ Bilingual instruction assistant hired
- ❖ Looking at what support staff can help support our students (socially, emotionally and academically) and the staff, some ideas include:
 - Counselor-for students with social and emotional concerns
 - Intervention/Support teacher-to provide additional time after school
 - Librarian-so students have access to our books
 - PE/Dance teacher-so teachers can have collaboration time w/in school day
 - Grant writer-to help access funding

Facility

- ❖ Need support getting the cross walk up
- ❖ Need one final roof quote, looking at approximately \$275-300,000

Other

- ❖ Working on creating movie policy – received parent feedback
- ❖ Ms. Hernandez nominated and is finalist for middle school teacher of the year award.

FSO report – Berene Lindbeck - Newsletter handed out

IV. FOR BOARD DISCUSSION

- Proposed (1) formation of California nonprofit public benefit corporation to serve as charitable support for OCEAA’s education and athletic programs; and (2) designation of the initial board

Meeting Linda Hardman Greene and Kimberly Barraza-Lyons with counsel re SB740 funds re mortgage payments. When LLC was formed the state is not seeing enough distance between OCEAA and the LLC so will not reimburse us the 740 money. Need another layer to put another step between OCEAA and the LLC. Sole purpose of foundation to facilitate the LLC so can get the 740 money back. Will be a 501(3)(c). Board is on foundation.

- Proposed Insight Consulting Agreement - Kimberly Barraza-Lyons – County wants to be involved – what is county’s feedback? Thought a good plan. County’s resources too thin right now; Insight Consulting is highly recommended; scores have gone up at schools where they consulted. Teachers’ reactions have been good to report and plan; need to lay foundation and this will help us lay the foundation
- Proposed Wellness Plan – SB12 or Education Code; no fast food
- Board applicant interviews – no openings

V. CONSENT AGENDA ITEMS

- A. Approve payment of stipend for Grade Level Leads - \$8,000
- B. Approve payment to Insight Consulting - \$11,425

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

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| It is recommended that the Board approve Consent Agenda Items: A & B | Motion: kbl Second: jm | Action: Pass Vote: 4-0 |
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VI. ITEMS SCHEDULED FOR ACTION

- A. Approve formation and initial board of California nonprofit public benefit corporation to serve as charitable support for OCEAA's education and athletic programs and adopt the following RESOLUTION:

“2. RESOLUTION:

The formation and incorporation of a California nonprofit public benefit corporation, which will act as a charitable support organization and foundation to OCEAA is hereby approved, and the following individuals are designated as the initial board of such new corporation: Kimberly Barazz-Lyons, Norm Rogers, Joseph Matthews, Kristin Collins and Bobbie Kraus.”

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| It is recommended that the Board approve Agenda Item A. | Motion: <u>bk</u> Action: Pass Second: <u>kbl</u> Vote: 4-0 |
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- B. Approve contract with Insight Consulting

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| It is recommended that the Board approve Agenda Item B. | Motion: <u>kbl</u> Action: Pass Second: <u>jm</u> Vote: 4-0 |
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- C. Approve Wellness Plan

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| It is recommended that the Board approve Agenda Item C. | Motion: <u>kbl</u> Action: Pass Second: <u>bk</u> Vote: 4-0 |
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- D. Approve Board Minutes for September 10, 2008, and October 8, 2008

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| It is recommended that the Board approve Agenda Item D. | Motion: <u>kbl</u> Action: Pass Second: <u>jm</u> Vote: 4-0 |
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VII. CLOSED SESSION

Personnel.

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 8:15 p.m.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No action taken.

IX. ADJOURNMENT

The meeting was adjourned at 8:15 p.m..

Next regularly scheduled meeting Wed., December 10, 2008 at 6:00 PM