

Orange County Educational Arts Academy

A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/ 558-ARTS

BOARD OF DIRECTORS MEETING MINUTES

General Meeting

Wednesday – October 8, 2008

6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:14 p.m.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	<u> x </u>	<u> </u>
Dr. Alfonso Bustamante, Vice Chair	<u> x </u>	<u> </u>
Dr. Kimberly Barraza-Lyons, President	<u> x </u>	<u> </u>
Norman Rogers, Treasurer	<u> x </u>	<u> </u>
Bobbie Kraus, Secretary	<u> x </u>	<u> </u>

Joseph Matthews, Member	_____	<u> X </u>
Narinder S. Mahal, Member	_____	<u> X </u>
Linda Hardman Greene, Principal	<u> X </u>	_____

C. FLAG SALUTE

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Norm Rogers – No Budget Committee update.

III. ITEMS SCHEDULED FOR INFORMATION

Principal report – Linda Hardman Greene: PowerPoint presentation regarding testing scores and Insight Education Group visit and evaluation, summarized as follows:

Testing

- API scores have stabilized
- OCEAA’s API is higher than two SAUSD middle schools and one SAUSD elementary school
- Growth in ELA AYP
- Math AYP flat line
- Gains: ELA Latinos & SES and Math ELs

Insight Education Summary

- RECOMMENDATIONS

Orange Country Educational Arts Academy has a young and caring staff that share a common commitment to the students they serve. The school has come a long way and with a newfound stability in leadership, the future of the school looks bright. However, the lack of alignment between standards, assessment, and instruction coupled with the absence of a systematic way to accurately measure student progress may be hindering the academic success of all students. As the school works to realize its academic potential, a focus on standards and data driven decision-making will maximize its success. The following recommendations reflect the key findings described above, and are intended to help OCEAA be strategic in its efforts.

- Develop a strategic plan to prioritize low academic achievement in reading and math.
- Ensure alignment between standards, assessment, and instruction. In order to develop units of study that maximize student success, teachers need to be able to analyze, prioritize, and cluster standards so that their learning outcomes are aligned with state assessments.

- Implement a school-wide benchmark assessment and data analysis system. In order to ensure student mastery of standards, the school should develop a benchmark assessment that is aligned to the school's curricular scope and sequence. In addition to regularly benchmarking student progress, teachers and administrators need to have the opportunity to examine this data in order to make informed instructional decisions.
- Create formal time for teachers to collaborate regularly.
- Conduct comprehensive classroom observations, specifically in reading and math.
- Explore strategies to evaluate the school's performance.
- Revisit the budgeting process in relation to the charter petition.

FSO report – Berene Lindbeck handed out the Newsletter. Fall festival coming up. Still waiting to assess parent participation. Arts rotations are culminating and the Board is invited to attend.

Finance/Budge update – Sandro Lanni from CSMC appeared via video conference: The budget is the same as was approved a few months ago. He has incorporated official funding rates rather than estimates – these rates are a little higher so they added revenue to budget. There is a .68% increase in COLA; categorical funding is left the same. The budget shows a positive of \$221,084. Will possibly end up with a \$1.3 million fund balance. SB658 has been signed by governor, which will result in a financial windfall but he doesn't have the figures yet. He should have them in about 60 to 90 days. Should have the facilities updates in around February.

IV. FOR BOARD DISCUSSION

Kristin Collins gave an updated on the 9/30/08 budget and noted the overall good news re increased funds. Norm Rogers reported an overage of \$221,000.

The Board discussed the Insight Education Report as presented in the principal's report. To date it has just been a data gathering investigation. The report has good information and provides a good chance to look at where we are going, and a chance to advance and move forward. Kristin Collins mentioned the potential business proposition for Insight to sell products, etc. Linda Hardman Greene mentioned that the school may be able to get help from the County. There definitely needs to be reform to meet API goals or to meet the level of local schools in our district. OCEAA did not get charter school accreditation but is still a candidate.

Discussed the 2007-2008 Achievement Data.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless

specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Ocean Institute overnight field trip (5th grade) Date: March 5-6, 2009

It is recommended that the Board approve Consent Agenda Items: A	Motion: <u>KBL</u> Action: <u>Pass</u> Second: <u>BK</u> Vote: <u>5-0</u>
---	--

VI. ITEMS SCHEDULED FOR ACTION

A. Approve Updated 9/30/08 budget

It is recommended that the Board approve Agenda Item A.	Motion: <u>AB</u> Action: <u>Pass</u> Second: <u>KBL</u> Vote: <u>5-0</u>
--	--

VII. CLOSED SESSION

None held.

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at ___.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at 7:23 p.m.

Next regularly scheduled meeting is Wed., November 12, 2008 at 6:00 p.m.