

Orange County Educational Arts Academy
A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
714/ 558-ARTS

BOARD OF DIRECTORS
MEETING MINUTES

General Meeting

July 8, 2009

6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks (fourteen days) prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	_____	_____
Dr. Alfonso Bustamante Vice Chair	_____	_____

Dr. Kimberly Barraza-Lyons President	_____	_____
Norman Rogers Treasurer	_____	_____
Bobbie Kraus Secretary	_____	_____
Joseph Matthews Member	_____	_____
Michelle Navarro Member	_____	_____
Shannon Freedman Member	_____	_____
Linda Hardman Greene, Principal	_____	_____

C. FLAG SALUTE

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

None.

III. ITEMS SCHEDULED FOR INFORMATION

Principal report – Linda Hardman Greene

Student Achievement

- I want to thank all of OCEAA’s staff for their dedication this past year to student achievement. We were able to implement the reading and writing assessments as part of our Comprehensive Assessment plan. It was a lot of hard work, congratulations!
- Summer School offered for students who were not at grade level. We are well into third and final week.
- Middle School Reconfiguration – would like to look at how to reconfigure the middle school to better support student achievement (ensure teachers to become experts in their subject area)
- APRENDA Data – Data Director having difficulty uploading data into system, will have update in Aug. 2009

Professional Development

- End-of-Year – Teachers began creating pacing guides for the Essential Standards
- 2 Teachers at Lindamood Bell training to learn literacy intervention strategies to share with the staff
- Several Teachers at Arts trainings to deepen understanding of arts instruction
- July 15 – Meeting with Insight and grade level leads to create 2009/10 PD Cycle to focus on student achievement

After School Program

- ASES program review 6/08/09 was very positive. Stated in report: The program has an extraordinary strong academic component that supports academic achievement among the ASES participants. Growth Targets: Better tracking of students in ASES program and update early release policy. Returned on 6/11/09 for a follow-up visit.

Budget

- Since our budget is extremely limited this year, we decided to eliminate birthday no work day for a savings of almost \$14,000

Human Resources

- Handbook-section of teacher evaluation was not revised because this will be a collaborative process. At least one teacher has indicated an interest in working on this with me.
- Clarification on teacher evaluations – this year, José and I evaluated all first year and second year teachers at OCEAA. Goal for next year is to implement a more comprehensive professional development plan to include teacher evaluation process. Strategic Plan for Academic Achievement took priority this year, next year’s focus will be on teacher quality and increasing effectiveness of classroom instruction. Will follow Handbook guidelines and evaluate all teachers twice next year, until the process is redefined.
- Results from calendar survey – 15/27 staff members (12 classroom teachers) responded and they prefer to keep modified days on Wednesdays instead of switching to Saturdays. 1/27 voted to switch to Saturdays. We will keep the 5 modified days during the academic school year on Wednesdays and Dani Rush will provide childcare and extended learning opportunities to families who need it. We are unsure at this point how many we’ll need it and how many she and her team can accommodate.
- Thank you to the Interview Committee: Doraima Gómez, Gabriela González, Tania Hernández, Berene Lindbeck, Jacqueline Reyes, and Julie Woo!! Hiring for open positions: Assistant Principal; Kinder Two-Way Bilingual Immersion (TWBI) Teacher; 4th Grade TWBI Teacher; 6th Grade TWBI Teacher; 7/8 Grade TWBI Teacher(s) – possibly 1 ½ - 2 in order to offer coaching support to teachers in L. Arts & Math; 8th Grade Math/Science Teacher

Facility

- Phase I – adding two classrooms downstairs begins July 6th

Other:

Summer Goals

- Prepare for Charter Renewal – set up meeting with SAUSD Superintendent

Donations: June 2009

DATE	SOURCE	DESCRIPTION	AMOUNT
5/25/09	Orange County’s United Way / John Fielder	Library	\$254.58
6/24/09	Mrs. Ratnaweera 3rd Grade	Bus Donation	\$30.00
	Mrs. Wood 4th Grade	Bus Donation	\$15.00
	Ms. Guzman	Bus Donation	\$20.00

	Mrs. Teran	Bus Donation	\$40.00
	Ms. Le	Bus Donation	\$290.00
6/29/09	Broadway on Tour	On site rehearsal donation	\$500.00

Essential Standards
Arts Curriculum
Writing Data Presentation
FSO report – Esther Chavez

IV. FOR BOARD DISCUSSION

- A. Course of study as recommended by Linda Hardman Greene
- B. Annual Board Retreat

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

VI. ITEMS SCHEDULED FOR ACTION

- A. 2009/10 Teacher Salary Schedule (updated to include the additional 7 days)

It is recommended that the Board approve Agenda Item A.	Motion: ____ Action: ____ Second: ____ Vote: ____
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- B. Approve course of study as recommended by Linda Hardman Greene

It is recommended that the Board approve Agenda Item B.	Motion: ____ Action: ____ Second: ____ Vote: ____
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- C. Approve Board Minutes from 4/8/09 Meeting

It is recommended that the Board approve Agenda Item C.	Motion: ____ Action: ____ Second: ____ Vote: ____
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- D. Approve Board Minutes from 6/10/09 Meeting

It is recommended that the Board approve Agenda Item D.	Motion: ____ Action: ____ Second: ____ Vote: ____
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E. Approve Board Minutes from 6/30/09 Special Meeting

It is recommended that the Board approve Agenda Item E.	Motion: ____ Action: ____ Second: ____ Vote: ____
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VII. CLOSED SESSION

Personnel/Appointments (Section 54957(b))
Public Employee Performance Evaluation: Principal (Section 54957(b))

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at __.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

IX. ADJOURNMENT

The meeting was adjourned at _____.
Next regularly scheduled meeting Wed., August 12, 2009, at 6:00 PM