

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

Special Meeting

June 30, 2009

1:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks (fourteen days) prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 1:05 p.m.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	X	_____
Dr. Alfonso Bustamante Vice Chair	_____	X

Dr. Kimberly Barraza-Lyons President	X	_____
Norman Rogers Treasurer	X	_____
Bobbie Kraus Secretary	X	_____
Joseph Matthews Member	_____	X
Narinder S. Mahal Member	X	_____
Michelle Navarro Member	X	_____
Shannon Freedman Member	_____	X
Linda Hardman Greene, Principal	_____	X

C. FLAG SALUTE

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget – Norm Rogers

Deficit of \$55,600 based on what we anticipate getting from the State. Will have \$700,000 at County after everything paid this year. The budget is conservative on revenue and expense side – there may be more money here and there.

More teachers will be coming in next year for 4th grade “bump.”

We expect by end of next school year we won’t be running at a deficit. The first round of facilities improvement all comes out of the bond fund; the second round, if any, will come out of regular budget. The reserves in the budget are mandatory. Legally required to have 2 or 3% in reserves. Not sure if legal limit on how often we can tap into reserves. Narinder notes that salaries are the major expense 61%; he expresses concern that so many people are doing accounting. Norm explains that this relates to different services, ie food service, business office, etc., who have all have their own accounting people.

No salary increases this year to anyone; No increases to COLA

Michelle asks about \$50,000 for conferences/travel. Norm explains that is \$10,000 down from last year for that.

Kristin asks about organizing book purchases for textbooks, etc, because \$200,000 is allotted for that. Norm explains that a closer eye is being kept on this for next year. The figure is this high because of 2 new classrooms. The arts coordinators stipends are in “4420”; technology “4412” includes purchase of some new equipment, not salaries. We are looking good on food services expenses – should have about \$70,000 left over from what is budgeted. Kitchen can be a profit center – not on federal or state portion but on other portions. If there is money left over we can give “retroactive” raises; no bumps up this year for obtaining masters degrees.

Facilities update – Kim/Norm – we were waiting on three different bids for building out two classrooms downstairs; just got one bid today; it went to contractor not us and contractor chose the best bid
Norm would rather get the back up information before approving but would be about two week delay to construction
Kim notes that a two week delay is significant given timing of teachers and students return; not putting overage into repair and replacement fund but going to revenue fund; 2% monthly will be placed in repair and replacement fund

III. ITEMS SCHEDULED FOR INFORMATION

None.

IV. FOR BOARD DISCUSSION

- A. Budget
- B. Facilities Improvement

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Item .	Motion: ____ Action: ____ Second: ____ Vote: ____
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VI. ITEMS SCHEDULED FOR ACTION

- A. Approve Budget

It is recommended that the Board approve Agenda Item A.	Motion: NR Action Second: KBL Vote: 6-0
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- B. Facilities Improvement – not to exceed 193 (proposal)

It is recommended that the Board approve Agenda Item B.	Motion: KBL Action: Aye Second: NM Vote: 6-0
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VII. CLOSED SESSION

None.

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at ___.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

IX. ADJOURNMENT

The meeting was adjourned at 1:43 p.m.

Next regularly scheduled meeting Wed., July 8, 2009, at 6:00 PM