

Orange County Educational Arts Academy
 A California Public Charter School
825 N. BROADWAY, SANTA ANA, CA 92701
 714/ 558-ARTS

BOARD OF DIRECTORS
MEETING MINUTES

General Meeting

March 11, 2009

6:00 pm

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Chairman, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairman or Secretary. The Chairman will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Chairman may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to responds to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the secretary no later than 10:00 a.m., two weeks, and (fourteen days), prior to the Board meeting to coincide with the agenda timeline. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:23 p.m.

B. ROLL CALL

	Present	Absent
Kristin Collins, Board Chair	__x__	_____
Dr. Alfonso Bustamante, Vice Chair	_____	__x__

Dr. Kimberly Barraza-Lyons, President	_____	__X__
Norman Rogers, Treasurer	_____	__X__
Bobbie Kraus, Secretary	__X__	_____
Joseph Matthews, Member	_____	__X__
Narinder S. Mahal, Member	__X__	_____
Michelle Navarro, Member	__X__	_____
Shannon Freedman, Member	__X__	_____
Linda Hardman Greene, Principal	__X__	_____

C. FLAG SALUTE

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget Committee update – LHG

Somali will be our contact person for questions regarding the budget

External Relations Committee – Joe Matthews not present

Board Recognition Committee – Michelle Navarro

Form re nomination – staff and parent

2nd Friday of every month; possible rewards include flowers/certificate. Student leadership will help get the word out and will help with the nomination process, the nominations and winners

Board Development – Kristin Collins

Norm/Kim at conference – they will report back; Kristin will be going later this week and will report back; on Friday Shannon or Norm will be attending

OCEAA has a big presentation on Thursday

Webinars coming up

III. ITEMS SCHEDULED FOR INFORMATION

Principal report – Linda Hardman Greene

Student Achievement

- ❖ Second round of formal writing assessments completed
- ❖ Reading assessments completed
- ❖ Technology benchmarks established at each grade level (2 this year and will expand each

year) and articulated K-8

- ❖ STAR Writing Exam for 4th & 7th grade – March 3, 2009
- ❖ APRENDA Exam for 2nd – 7th grade Dual Students – March 17-27, 2009

Professional Development

- ❖ Insight & Arts Advantage – Strategic Plan complete, need to finalize PD Plan to support goals
- ❖ Collaboration time to reflect on assessment data and instructional steps (how to integrate what we've learned with RESULTS to support reading instruction)
- ❖ Write from the Beginning April 17 (all day PD)

Arts Update

- ❖ Starting 3rd Quarter Arts Rotation
- ❖ Arts video created for CCSA Conference Presentation, will be a great showcase piece for Charter Renewal

Technology

- ❖ Focus on teaching students how to use technology responsibly –began with 8th grade and then will expand to all middle school

Dual Language

- ❖ CAFE Conference Performance was a great success

Special Education

- ❖ Bobbie and I are looking at MOU and will request a meeting with SAUSD before April 15th to talk about challenges with Sp. Ed. services provided by district-per MOU

Budget

- ❖ Need to create 2009/10 budget
- ❖ Sylvia has requested to meet with Sandro's staff on a regular basis – waiting for dates from Sandro's office – coming next week to meet with Sylvia

Human Resources

- ❖ We are shopping healthcare plans to try and provide competitive and affordable healthcare plans for everyone; someone coming w// info on a Kaiser plan
- ❖ Employee Handbook – continue to revise and plan to bring to board for approval in May
- ❖ All positions filled
- ❖ Long-term sub for After School Coordinator (maternity leave)

Nutritional Services

- ❖ Garden Grill staff recognized at Friday assembly for exemplary review

Facility

- ❖ Still need support getting the cross walk up
- ❖ Roof – 3/9/09 phase 1 begins
- ❖ Working on sealing planter boxes to stop leaks into building (front office and Zen Zone)
- ❖ Waterless urinals being installed – 40 gallons of water per year savings, cleaner & more sanitary

Other:

SAUSD Visitation

- ❖ February 25, 2009 – Mavis Mitchell & Freda Odum came for a site visit. We walked through all classrooms and through the campus. We received positive feedback about the progress our school has made over the past 3 years as well as some suggestions for

further growth. Freda said she would invite us to administrative meetings she felt would support us in this growth. We also asked for a timeline for the charter renewal process and Mavis said she would send us the district's new timeline.

Library Work Day

- ❖ Saturday, March 14, 2009-9:00 AM – 2:00 PM

Recruiting

- ❖ Lottery numbers drawn March 20, 2009 & posted by March 22, 2009

Kinder Registration – April 17, 2009

Gave out 200 to 250 lottery tickets which is a big jump from last year – bulk is for Kinders (have 22 openings)

Donations: Feb. 2009

2/11/09	Ms. Reyes	Bus Donation	\$ 481.00
	Ms. Petropolous	Bus Donation	175.00
	Mrs. Zamora	Bus Donation	30.00
	Ms. Valencia	Bus Donation	19.00
	?	Bus Donation	40.00
	Mrs. Wood	Bus Donation	43.00
2/18/09	Ms. Thompson	Bus Donation	20.00
	Mrs. Solorio	Bus Donation	10.00
	Cerritos Center	Bus Donation/Kinder	350.00
	Cerritos Center	Bus Donation/4 th Gr.	700.00
		Total:	\$1,868.00

Charter Renewal Process

Mavis said to follow the Education Code. No other information was provided

Education Code section 47607(b) applies to renewals – Under this section OCEAA needs to meet one of four criteria (fifth criteria is not an option)

We are looking at CDE model – but this applies to initial applications

Found a sample application on line for San Diego Unified, which we may try to modify and present to SAUSD as a possible model for us to follow

Need to move forward with developing a relationship with the superintendent

Education Code section 47607.5 provides that if renewal denied we are to refer to initial petition guidelines

Possible Timeline: Submit document review in early Oct; District response expected in early December; Charter response due by mid-January; District response due in late January; receive renewal recommendation by mid-February. We feel this needs to be initiated sooner in case an appeal is needed

Writing Data

Process started in Spring and was restarted in January; final grade of writing assignments as grade level teams done in February 2009; overall improvement was shown between the October and February results for Kinder through 5th; Level 1 rubric was used in October but jumped to rubric Level 3 in February; improvement was shown taking into account the harder rubric

Inclusion of staff representation on the Board

Staff asked if can be member of Board; Wanted to open discussion re possibility

FSO report – Berene Lindbeck

Newsletter sums it up – Jogathon went really well; good location; arts committee did fundraiser and a lot of people showed up; Saturday 3/14 is library work day – about 1/2 of the library work is done; FSO doesn't track volunteer hours after 3 hours – more parents seem to be volunteering; International Festival is coming up

IV. FOR BOARD DISCUSSION

- A. Charter Renewal Process – try to be more proactive about coming up with a form and data criteria; meet and greet with the decision-makers at the District
- B. Audited Financial Statements - December 2008 – reviewed; noted wrong City listed
- C. Inclusion of staff representation on the Board – possible voting vs. non-voting member; leadership committee below the board

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

- A. Apple Inc. for new server (funded from Best Practices Cohort) - \$7,422.13

It is recommended that the Board approve aye	Motion:	bk	Action:
Consent Agenda Items: A	Second:	nm	Vote: 5-0

VI. ITEMS SCHEDULED FOR ACTION

A. Approve OCEAA Audit December 2008

It is recommended that the Board approve Agenda Item A.	Motion: nm Action: aye Second: sf Vote: 5-0
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B. Approve Board Minutes for February 11, 2009.

It is recommended that the Board approve Agenda Item B.	Motion: nm Action: aye Second: bk Vote: 5-0
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VII. CLOSED SESSION

Closed session – Personnel

VIII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 7:55 p.m.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present). None.

IX. ADJOURNMENT

The meeting was adjourned at 7:58 p.m.
Next regularly scheduled meeting Wed., April 8, 2009, at 6:00 PM