

# Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING MINUTES

#### General Meeting

April 14, 2010

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## **I. PRELIMINARY**

### **A. CALL TO ORDER**

The Board Chair called the meeting to order at 6:11 p.m.

**B. ESTABLISH QUORUM**

**C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

**D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:**

Existing Litigation (Subdivision (a) of Government Code section 54956.9): Arts Academy Association CTA/NEA v. OCEAA (Case No. LA-CE-5331-E)

**E. CALL TO ORDER – REGULAR SESSION**

**F. ROLL CALL**

	Present	Absent
Michelle Navarro, Board Chair	x	_____
Dr. Alfonso Bustamante, Vice Chair	_____	x
Dr. Kimberly Barraza-Lyons, President	x	_____
Norman Rogers, Treasurer	x	_____
Bobbie Kraus, Secretary	x	_____
Joseph Matthews, Member	x	_____
Linda Hardman Greene, Principal	x	_____

**G. FLAG SALUTE**

**H. REPORT OF CLOSED SESSION DECISIONS**

**II. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**B. FOR INFORMATION/BOARD**

Budget Update/Check Register – Norm Rogers  
\$714,126.75 at O.C. Dept. of Education; Bank of West has \$69,195.40; meeting Friday 4/16; working on next year’s budget – still holding our own and will make it thru the year in pretty good shape; still having a salary freeze next year; looking at how potential cuts will impact the budget; will look better in June/July because deferred payments will be getting picked up so won’t know final budget until end of year.

Volunteer Recognition – Michelle Navarro

210 families completed their hours, increase from 36% to 41% of families. Student names read at assembly and certificate sent home

### **III. ITEMS SCHEDULED FOR INFORMATION**

FSO report – Gabriela Gonzalez

Still no final number on Jog-a-Thon because money still coming in; final version of revised bylaws with copy given to board; trying to find coordinator for silent auction coming up in June; the International Festival has been cancelled because it falls just before testing; looking for donations for the auction; next meeting for FSO team leadership is next Wednesday.

Principal report – Linda Hardman Greene

Charter Update

- Public hearing on April 13<sup>th</sup> at SAUSD. The hearing went well, good questions were asked and the data, which shows improvement, speaks for itself
- Linda specifically wanted to recognize Mavis Mitchell, Michelle Rodriguez and Herman Mendez, who have been very helpful

Testing

- STAR CSTs begin week of May 3<sup>rd</sup>. The school is working on getting the students prepared and is continuing with the parent/student information session regarding test preparation

Student Achievement

- Benchmark 2 data analyzed and instruction planned to promote continued growth. Presentation by Doraima Gomez: Kinder shows an increase from 59% to 75% (average correct) between Trimester 1 and Trimester 2 in math. 1<sup>st</sup> grade showed an increase from 50% to 73%; 2<sup>nd</sup> showed an increase from 51% to 77%; 3<sup>rd</sup> grade went from 48% to 64%; 4<sup>th</sup> grade showed a smaller increase from 39% to 50%; 5<sup>th</sup> grade went from 43% to 51%; 6<sup>th</sup> grade had a change of 55% to 64%, 7<sup>th</sup> grade went from 47% to 54% and 8<sup>th</sup> grade went from 34% to 47%.
- Parent Education Session Wednesday, April 21<sup>st</sup>
- Instructional Leadership Team – taking part in problem solving protocol. Teachers are feeling overwhelmed and juggling too many things. They feel we need to prioritize the strategic plan and concentrate more. They are meeting next week to discuss possible changes to be more focused.

Professional Development (PD)

- Understanding by Design (UbD) units – planning 2<sup>nd</sup> unit. 4/28 is a full day of PD and will be able to observe different schools
- April 28<sup>th</sup> – Observations and planning

Nutrition Services Update

- From a qualifying group of 9,631 food facilities throughout the County, the Health Care Agency's Environmental Health Division has issued 3,041 Award of Excellence certificates to local Orange County food facilities last month. Environmental Health's Food Protection Program recognized OCEAA for its outstanding safety and sanitation practices during 2009. Congratulations to Chef Sean and the Nutrition Services Team for all you do to provide the highest quality nutritional program for our students, staff and community!!

#### Arts Update

- Margaret Teran will be honored by Orange County Music and Arts Educators Awards as this year's Elementary Dance Educator at a reception held at the Orange County Performing Arts Center on May 3<sup>rd</sup>. Congratulations Meg for inspiring our students with you passion for dance!!

#### Budget Update

- Budget committee will begin creating next year's budget

#### Facilities Update

- Applied for energy saving grant for sensor lights

#### Other:

- Kinder registration held April 1<sup>st</sup>. 97 Families were interested (73 for Two-Way Immersion and 24 for English) We had 60 slots available. There was an overwhelming desire for the two-way program and 33 dual parents were turned away.

#### Donations: March 2010

3/4/2010	Ms. Zendejas 4th Grade - Bus Donation	\$ 28.00
	Ms. Ubau Kinder - Bus Donation	\$ 5.00
3/15/10	Ms. Le 7th Grade - Bus Donation	\$409.00
3/16/10	OC Museum of Art - Bus Donation	\$900.00
3/18/10	Ms. Noffal 6th Grade - Bus Donation	\$127.00

#### **IV. FOR BOARD DISCUSSION**

Board Applicant Interview – Board interviewed John Straw for position on the Board. Currently resides in Chicago, has 2 children ages 8 and 11 attending a dual immersion program there. He and family will be relocating to Orange County in August, will be working in Santa Ana at Concern America. Experienced with dual immersion program, working on a board (on local school council for school in Chicago), fundraising, bilingual – former H.S Spanish teacher. Masters in Education, experienced in grant writing.

Charter Renewal – Good turnout at SAUSD. Will know maybe as soon as May if we receive the renewal.

**Benchmark 2 Data/Strategic Plan Update**

Middle school is receiving after school help. The below basic group is targeted. Small group help is being given to 7<sup>th</sup> and 8<sup>th</sup> graders. Norm points out that we need to make sure that the Spanish language students are practicing using the glossary that will be available during CSTs so they are familiar with it. Lisette has prepared model lessons for the teachers and math intervention teachers are analyzing data and targeting specific students. Lisette states that at other schools the Benchmarks being used have had an 85% correlation with the CSTS. KBL wonders if there is any way to do the assessments earlier, although probably not. Maybe we can do some interim testing so we know how students are doing sooner. Also, how is OCEAA handling the students who have already achieved the “advanced” level by Trimester 2? Can they move up a grade for math?

The Board has directed Linda to do the following by the May board meeting: Breakdown the data provided re the Benchmark testing by Dual and English programs, as well as by subgroup. The Board is concerned with the EL subgroup’s progress. Meet with the ILT members and come up with a plan to take OCEAA to solely a dual program. The English only data presented with the Charter did not look good. EL did not make AYP and was the only group not to do so. We are turning away a lot of students who would be interested in the dual language program. Also concerns have been raised that the English only teachers have a lack of support. In coming up with a plan Linda is to provide the Board with information regarding which teachers will be able to be transferred over to a dual only program and, for those teachers who cannot, what plan do we have to use their skills and talents in other ways in the school.

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

- A. Approve Check Register - March 2010

It is recommended that the Board approve Agenda Items A.	Motion: bk Second: kbl	Action: Pass Vote: 5-0
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**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from 3/10/10 Board Meeting - Tabled

It is recommended that the Board approve Agenda	Motion: ____	Action: ____
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Item A.	Second: _____ Vote: _____
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B. Approve Board Member Applicant: John Straw

It is recommended that the Board approve Agenda Item B.	Motion: kbl    Action: Pass Second: nr    Vote: 5-0
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**VII. ADJOURNMENT**

The meeting was adjourned at 8:37 p.m.

The next regularly scheduled meeting is Wed., May 12, 2010, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session.