

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

Special Meeting – Library

October 15, 2010

7:15 a.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 7:25 a.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session: None

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Michelle Navarro, Board Chair	_____	x
Dr. Alfonso Bustamante, Vice Chair	x	_____
Dr. Kimberly Barraza-Lyons, President	x	_____
Norman Rogers, Co-Treasurer	x	_____
John Straw, Co-Treasurer	x	_____
Bobbie Kraus, Secretary	_____	x
Joseph Matthews, Member	x	_____
Linda Hardman Greene, Principal	x	_____

G. FLAG SALUTE

H. REPORT OF CLOSED SESSION DECISIONS

II. COMMUNICATIONS – None.

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD – None.

III. ITEMS SCHEDULED FOR INFORMATION

Liability policy proposal presented by Sylvia Munoz

IV. FOR BOARD DISCUSSION

Questions re approval of Alliance Marketing and Insurance Services invoices totaling \$13,251.00 included:

1) What is the cancellation policy? E.g., if we decide to approve the policy but then find another one that is cheaper or more comprehensive, are their penalties? Answer was unknown

2) To what extent was diligence done, i.e. did we shop around? Why this company? Not all companies provide this kind of coverage and some liability companies denied us or were going to charge double because of the termination claim against the school

All members present understood and expressed the need for a comprehensive policy to cover school and Board and its members.

V. CONSENT AGENDA ITEMS

A. Approve Alliance Marketing & Insurance Services invoice - \$13,251.00

It is recommended that the Board approve Agenda Item A.

Motion: jm Action: Pass Second: nr Vote: 5-0

VI. ITEMS SCHEDULED FOR ACTION – None.

VII. ADJOURNMENT

The meeting was adjourned at 7:44 a.m.

The next regularly scheduled meeting is Wed., November 10, 2010, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session.