

# Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

## BOARD OF DIRECTORS

### MEETING MINUTES

#### General Meeting

April 13, 2011

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

#### OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

## **I. PRELIMINARY**

### **A. CALL TO ORDER**

The Board Chair called the meeting to order at 6:06 p.m.

**B. ESTABLISH QUORUM**

**C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

**D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:**

Conference With Labor Negotiator: AA CTA/NEA negotiations: Report from school negotiator (Margaret Chidester/Kimberly Barraza-Lyons) (Government Code section 54957.6

Staffing Appointments and Resignations (Government Code section 54957(b))  
Staff Evaluations/Privacy or Other Confidential Issue (Government Code section 54957(b))

**E. CALL TO ORDER – REGULAR SESSION**

**F. ROLL CALL**

	Present	Absent
Michelle Navarro, Board Chair	x	_____
Dr. Alfonso Bustamante, Vice Chair	x	_____
Dr. Kimberly Barraza-Lyons, President	x	_____
Norman Rogers, Treasurer	x	_____
Bobbie Kraus, Secretary	x	_____
John Straw, Co-Treasurer	x	_____
Dr. Rosa Linda Espinoza-Rodas, Member	x	_____
Linda Hardman Greene, Principal	x	_____

**G. FLAG SALUTE**

**H. REPORT OF CLOSED SESSION DECISIONS**

On motion made by BK and seconded by KBL the Board approved, by a vote of 7-0, the following appointments/leaves of absence:

<u>2010/11 Staffing Appointments</u>	<u>Effective Date</u>
Margarita Chávez-After School Teacher	2/23/11
Mirna Hernández-Receptionist	3/23/11
Sarah Moreno-Music Teacher	4/15/11
<u>2010/11 Personal Leave of Absence</u>	<u>Effective Date</u>
Arica Dowd-Teacher	5/23/11

**II. COMMUNICATIONS**

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. **FOR INFORMATION/BOARD**

Budget Update/Check Register – Norm Rogers/Linda Hardman Greene

\$577,348.75 at the Orange County Dept. of Education

Bank of the West balance is \$111,000

Mid-year budget revisions – P-1 certified schedule was just published on CDE's website. There was \$115,955 of re-computations from prior years that we will receive this year! Title 1 money due in May. Overall net of \$14,600. Budget adjustments made. Teachers' salaries were adjusted to make corrections. Activities Supervisor and Coach are moved out of teachers' salaries. Health & Welfare benefits are lower than budgeted. \$11,548 is the net following all of the adjustments.

Parking – Al Bustamante

Still waiting on the state budget. Last conversation with Sandro was about investors wanting to see a solid budget before moving forward. OCHSA says M. Harrah has approached them to buy the structure for \$8 million. If we don't get the structure we want OCHSA has said it will work with us to share a structure it may build.

III. **ITEMS SCHEDULED FOR INFORMATION**

FSO report – Alma Ahumada/Gabriela Gonzales

Staff appreciation is next week and still need donations. Open house is May 25<sup>th</sup> and FSO elections at the same time. Talking about having a dinner as an FSO thank you for fulfilling hours and being a member. End of year extravaganza is being planned. Dani is coordinating the talent show. Auditions are 26/27<sup>th</sup>. This is the last fundraiser. FSO retreat is June 18 from 9-1. Still helping families in need and have been able to help more this year.

Principal's report – Linda Hardman Greene

State Reporting

❖ CALPADS, R30 (Language Census), P2 Attendance Reports all completed and up-to-date, most were even ahead of schedule

Strategic Plan for Academic Achievement – SPAA

❖ Instructional Leadership Team (ILT) is continuing in the process of updating our SPAA. ILT reviewed what has been accomplished since implementation of the SPAA. The following themes were identified:

- 2008/09: New Beginnings
- 2009/10: Coming Together for Kids
- 2010/11: School-wide Conversations for Student Achievement

ILT has identified initial priorities for 2011/12, they include integration (arts, technology, language, culture), literacy, the common core standards and refining UbD units

#### Student Achievement

- ❖ T2 Benchmark Data Presentation – See attached
- ❖ Continuing with Academic Probation for T2-have seen overall improvement in students. Attributed to small group and one-on-one instruction. ELs making gains but gap widens in upper grades, which could be explained by fewer ELs present in those grades.

#### Professional Development (PD)

- ❖ 3/30/11 – No PD-conferences
- ❖ 4/06/11 – No PD-spring break
- ❖ 4/13/11 – UbD End of Unit Tuning Protocol & 1 hour planning time
- ❖ 4/20/11 – Arts Integration with UbD-working on unit 3 & 1 hour planning time
- ❖ 4/27/11 – STAR Testing/Room prep for testing
- ❖ 5/04/11 – Arts Integration with UbD-working on unit 3 & 1 hour planning time
- ❖ 5/11/11 – RTI Consult Protocol & 1 hour planning time

#### After School Update

- ❖ Pre-CSTs
  - KEDS Average Growth over -Trimester 1 Benchmark to pre CST assessment total percentage
  - Math K-8: 15.25%
  - Reading 3-8: 6%
- ❖ The third grade team sent the following message regarding the OCHSA taught Creative Writing Circle:
  - We wanted to let you know 3rd grade sees a difference in the writing of our students who attend the creative writing class on Tuesdays. Please tell them we appreciate all of the work they do with our students. Please know that in the future, we support all of our students attending and that it is a great learning opportunity for them!
  - We have requested the same support from the 5<sup>th</sup>-8<sup>th</sup> grade team for the new offering from Lori Polydoros, *Shaking up Shakespeare*. The description is attached. The class will be offered free to KEDS students
- ❖ The after school survey is complete, translated and aligns with the CDE's California Self- Assessment Tool. Ms. Rush is requesting that 15 minutes of the next available teacher PD for completion of the survey. We will be requesting approval by Ms. Sosa this week to send the link to all OCEAA families via weekly newsletter. Starting April 11<sup>th</sup>, two laptops will be in the dining hall each afternoon and bookmarked to the link so that all KEDS parents will have access to complete the survey, possibly while waiting for students at pick-up time
- ❖ In March, KEDS staff took part in a two hour CALSac professional development workshop: Presentation Methods and Debriefing Strategies. It was well received and

- the staff shared that they felt it was timely as well, as it was an opportunity to vary the strategies they use, and to try new tactics
- ❖ Talent Show Auditions will be held at the end of April. KEDS will audition 3 possible performances:
    - Peruvian Folkloric: K-1
    - Jazz Dance: 3-4
    - Shaking up Shakespeare: 5-8
  - ❖ Pending administrative approval, Chess Masters will be extended for another 6 weeks for 2-3<sup>rd</sup>, 4<sup>th</sup> grade interested students. Also, a new 6-week class will be offered to all K-1<sup>st</sup> graders
  - ❖ WOWednesday May 21 will include an excursion for 50 students to the Newport Sea Base. The fee will be \$40.00 and will not include lunch. Staff will be able to sign up for the discounted price of \$20.00. Priority registration will go to students who have attended any of the previous WOW field trips in 2010-11

#### Technology Update

- ❖ Easy Tech Presentation by Tech Committee (5 min.)  
<http://www.learning.com/easytech/> Go to curriculum and select "Grade K-2 Sample", "Grade 3-5 Sample", "Grade 6-8 Sample" to get the demos.

#### Arts Update

- ❖ We raised over \$1500.00 from our Barnes and Noble and CPK fundraisers. This is over two times what we've earned in prior years from the Barnes and Noble fundraiser
- ❖ Every class participated in the performances or had art displayed at OCMA Family Day. Many families and OCEAA staff attended the event, and appreciated: the opportunity to tour the museum, make art and see their children's artwork for free. We are grateful for the close working relationship we have with the OC Museum of Art
- ❖ We attended a meeting for part-time art coordinators with the art coordinator for the county, regional director of The CA Arts Project, and Sarah Murr, who gives educational art grants from Boeing. We updated them on the progress of our strategic plan. They were impressed with how many goals are in progress or have been met. We have follow-up meetings scheduled with them to get more specific feedback on our arts strategic plan and the art coordinator position in the future. We are also working on a proposal to give Boeing for an arts grant
- ❖ So far, four teachers have signed up to attend the summer professional development institutes in theater or dance organized by The CA Arts Project

#### Human Resources Update

- ❖ Music Teacher position filled, thanks to a generous OCEAA parent donation!
- ❖ Bilingual Receptionist hired

#### Special Education Update

- ❖ Anticipate new speech pathologist for next year and a reduction in RSP staff

#### Nutritional Services Update

- ❖ See attached report
- ❖ Business Manager Job Description

To align with duties and to make uniform with other job descriptions.

#### Facilities Update

##### GENERAL

- ❖ Three identifying OCEAA banners were placed above off Sycamore and in the front on Broadway during spring break
- ❖ The possibility of maintenance management assistance with CAM Building Maintenance Inc. is being explored. They have submitted a proposed monthly assistance program to increase our facilities efficiency and assure safety compliance. Please refer to attached proposed maintenance management agreement and qualifications of Chris Morales (consultant). Consideration by board for support with assistance of duties with facilities and recommendation to board for review. His knowledge and experience with facilities and contracts would help our school's efficiency in moving forward with our needs

##### PLUMBING

- ❖ Plumbing specifics are being worked through on the bids with the help of Mr. Navarro. He is following up with this and working through details with plumbers to address questions by the board set out by board last month

##### SAFETY REPORT

- ❖ Ms. Sosa has requested assistance with safety updates on camera installation and lighting bids with a maintenance management company (CAM) to help illuminate the playground area. She would like feedback from board on the proposed camera installation sites for monitoring before moving forward with attaining more bids
- ❖ We are waiting on camera installation bids from two other companies we have walked the building with

##### LIGHTING

- ❖ Lighting proposal for review by board prior to moving forward with more bids- see attached lighting quote by CAM

##### SAFETY COMMITTEE

- ❖ Continuing to work on preparing a comprehensive disaster preparedness plan with safety committee
- ❖ We will be presenting our revised lockdown procedures to the staff. Date to be determined

##### HEALTH /SAFETY

- ❖ Fence with slats have been installed over spring break to prevent balls from going into unsanitary space

##### HVAC

- ❖ Sheaves replaced on 2 HVAC units on roof

- ❖ Climate control systems replaced in 2 classrooms

Other

2010/11 Academic Calendar

- ❖ Two proposals: extending academic instruction by one day to Friday followed by 3 PD days; or ending as planned and having 4 PD days. No fiscal impact either way.

Payroll Service Contract

- ❖ No longer will be performed by dept. of education so we need to take this over. Paychex references were better than others, S. Munoz has personal experience. County Dept. of Ed will still handle retirement service.

Non-school sponsored field trips

- ❖ Teacher wants to take 8<sup>th</sup> grade students to Washington D.C. on non-school sponsored field trip.

2010/11, 2011/12 & 2012/13 Audit Agreement-Nigro & Nigro

- ❖ Nigro did first audit this year. They were very thorough so decided to stay with them.

Authorization of Signatures-OCDE Bank Account

- ❖ May need to remove and add signatories. Board

Donations:

March 2011

3/31/11	Grade	Ice Cream Sales -	\$83.37
	6th Grade	Ice Cream Sales -	\$74.03
3/23/11	Friends of Art Education	Bus Donation	\$180.00
	Mrs. Ubau	Bus Donation	\$18.00
	Mrs. Petropolous	Bus Donation	\$15.00
3/17/11			
*	Education Foundation for O.C.	Education Grant - Direct Give	\$5,000.00
*	Michael Rapport	Direct Give	\$15,500.00
	5th Grade	Riley's Farm	\$4,442.50
3/8/11	8th Grade Graduation	Ice Cream Sales -	\$79.95
	6th Grade	Outdoor Science School	\$130.00
3/1/11	Mr. Valadez	Bus Donation	\$103.00
	Mr. Ratnaweera	Bus Donation	\$39.00
			\$25,664.85

Direct Give – Total to Date \$28,941.31

Donation Totals to Date - \$55,967.61

#### IV. **FOR BOARD DISCUSSION**

Budget Update/Check Register – No discussion

Parking – Maybe we should see if something like Empowerment Zone monies would apply or be available to us.

Principal's report

ILT – Strategic Plan – Summer Arts Advantage instruction is free to OCEAA because we are an arts advantage school. It is voluntary, not mandatory. They receive a stipend to cover supplies.

Easy Tech – Newport-Mesa has been using Easy Tech for about 6 years. Tech time will actually be devoted to technology lessons. JiJi and AR will be moved into computer areas in the classrooms. It is all web-based so will not need new equipment. We are in the process of increasing our bandwidth.

Business Manager Job Description – No discussion.

Facilities – CAM is not the same company that presented last time. Seems to be very reasonable price. Has not been taken to the budget committee yet. Paul Navarro is looking into plumbing quote.

2010/11 Academic Calendar – “B” is the additional instruction day option.

Payroll Service Contract – New system should be easier with Paychex. It is web based so employees can go online so is more paperless.

Non-school sponsored field trips – No discussion

2010/11, 2011/12 & 2012/13 Audit Agreement-Nigro & Nigro

Authorization of Signatures-OCDE Bank Account - John Straw as co-treasurer should be on signature list.

#### V. **CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

- A. Approve Check Register – March 2011 - tabled

It is recommended that the Board approve Agenda Items A.	Motion: ____ Action: ____ Second: ____ Vote: ____
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- B. Approve Payroll Services Contract in the amount of \$7,410.00/year

It is recommended that the Board approve Agenda Items B.	Motion: ab Action: Pass Second: nr Vote: 7-0
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- C. Approve 2010/11, 2011/12 & 2012/13 Audit Agreement with Nigro & Nigro in the amount of \$9,200.00/year

It is recommended that the Board approve Agenda Items C.	Motion: js Action: Pass Second: ab Vote: 7-0
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- D. Approve Easy Tech-1-year license in the amount of \$5,495.00

It is recommended that the Board approve Agenda Items D.	Motion: ab Action: Pass Second: kbl Vote: 7-0
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**VI. ITEMS SCHEDULED FOR ACTION**

- A. Approve Minutes from 03/09/11 Board Meeting

It is recommended that the Board approve Agenda Item A.	Motion: kbl Action: Pass Second: js Vote: 6-0-1
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- B. Approve Authorization of Signatures-OCDE Bank Account to amend and include John Straw

It is recommended that the Board approve Agenda Item B.	Motion: nr Action: Pass Second: bk Vote: 7-0
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- C. Approve 2010/11 Academic Calendar – Option B

It is recommended that the Board approve Agenda Item C.	Motion: bk Action: Pass Second: ab Vote: 7-0
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- D. Approve Business Manager Job Description

It is recommended that the Board approve Agenda	Motion: js Action: Pass
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Item D.	Second: nr Vote: 7-0
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E. Approve Non-school sponsored field trips policy

It is recommended that the Board approve Agenda Item E.	Motion: ab Action: Pass Second: kbl Vote: 7-0
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F. Approve Mid-Year Budget Revision

It is recommended that the Board approve Agenda Item F.	Motion: kbl Action: Pass Second: bk Vote: 7-0
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## VII. ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

The next regularly scheduled meeting is Wed., May 11, 2011, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session.

# Nutrition Services Update

## **Award of Excellence**

- OCEAA Nutrition Services was recognized by the Orange County Health Department

## **Student Participation**

- 38% breakfast participation - State average is 22%
- 91% lunch participation - State average is 53%

## **Staff Development**

- ServSafe training for Culinary Staff
- Sanitation requirements reviewed

## **Budget**

\$3,307 increase in revenue over 2009-10 school year for the month of January

## OCEAA Comparative T2 Data Analysis Students in EM and TWBI Board Presentation – April 13, 2011

### K Grade Math All

	BOY	T1	T2	EOY
All Students	N/A	63%	76%	
Total			+13%	

### 1<sup>st</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Gómez, Doraima (N=14)	23%	46% +23%	77% +31%	
Martínez, Natalia (N=9)	24%	60% +36%	89% +29%	
Dowd, Arica (N=9)	18%	41% +23%	68% +27%	
Total ELs (N=32)	22%	48% +26%	78% +30%	
All Students Total	23%	51% +28%	80% +29%	

### 2<sup>nd</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Sánchez, Lisette (N=8)	44%	50% +6%	67% +17%	
Valencia, Gisela (N=8)	35%	44% +9%	77% +33%	
Zamora, Esmeralda (N=9)	38%	53% +15%	77% +24%	
Total ELs (N=25)	39%	49% +10%	74% +25%	
All Students Total	40%	50% +10%	72% +22%	

### 2<sup>nd</sup> Grade ELA ELs

Teacher	BOY	T1	T2	EOY
Zamora, Esmeralda (N=9)	39%	51% +12%	64% +13%	

### 2<sup>nd</sup> Grade SLA ELs

Teacher	BOY	T1	T2	EOY
Sánchez, Lisette, (N=8)	N/A	N/A	76%	
Valencia, Gisela (N=8)	N/A	N/A	66%	
Total ELs (N=16)	N/A	N/A +12%	71%	
All Students Total	42%	58% +16%	72% +14%	

### 3<sup>rd</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Ratnaweera, Krista (N=5)	45%	50% +5%	69% +19%	
Reyes, Jacqueline (N=7)	49%	56% +7%	70% 14%	
Sánchez, Lidia (N=7)	39%	54% +15%	68% +14%	
Total ELs (N=25)	44%	54% +10%	69% +15%	
All Students Total	48%	57% +9%	72% +15%	

### 3<sup>rd</sup> Grade ELA ELs

Teacher	BOY	T1	T2	EOY
Ratnaweera, Krista (N=5)	51%	54% +3%	70% +16%	
Reyes, Jacqueline (N=7)	N/A	N/A	50%	
Sánchez, Lidia (N=7)	N/A	N/A	54%	
Total ELs (N=19)	51%	54% +3%	58% +4%	
All Students Total	53%	61% +8%	64% +3%	

### 3<sup>rd</sup> Grade SLA ELs

Teacher	BOY	T1	T2	EOY
Reyes, Jacqueline (N=7)	N/A	N/A	51%	
Sánchez, Lidia (N=7)	N/A	N/A	59%	
Total ELs(N=14)	N/A	N/A	55%	
All Students Total	N/A	N/A	63%	

### 4<sup>th</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Au, Judy (N=16)	34%	40% +6%	56% +16%	
Woo, Julie (N=15)	32%	40% +8%	42% +2%	
Total ELs (N=31)	33%	40% +7%	49% +9%	
All Students Total	34%	42% +8%	54% +12%	

#### 4<sup>th</sup> Grade ELA ELs

Teacher	BOY	T1	T2	EOY
Au, Judy (N=16)	31%	34% +3%	51% +17%	
Woo, Julie (N=15)	32%	40% +8%	40% 0%	
Total ELs (N=31)	31%	37% +6%	46% +9%	
All Students Total	36%	41% +5%	53% +12%	

#### 5<sup>th</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Guzman, Alondra (N=14)	36%	50% +14%	55% +5%	
Kubask, Nicole (N=8)	36%	43% +7%	51% 8%	
Prado, Marisol (N=6)	26%	41% +15%	42% +1%	
Total ELs (N=28)	34%	46% +12%	49% +3%	
All Students Total	38%	50% +12%	55% +5%	

#### 5<sup>th</sup> Grade ELA ELs

Teacher	BOY	T1	T2	EOY
Guzman, Alondra (N=14)	33%	53% +20%	51% -2%	
Kubasek, Nicole (N=8)	30%	53% +23%	46% -7%	
Prado, Marisol (N=6)	28%	50% +22%	35% -15%	
Total ELs (N=28)	31%	52% +21%	44% -8%	
All Students Total	40%	61% +21%	58% -3%	

#### 6<sup>th</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Noffal, Yvonne (N=9)	27%	43% +16%	49% +6%	
Noffal, Yvonne (N=17)	32%	37% +5%	43% +6%	
Total ELs (N=31)	30%	39% +9%	46% +7%	
All Students Total	36%	47% +11%	55% +8%	

### 6<sup>th</sup> Grade Reading ELs

Teacher	BOY	T1	T2	EOY
Craven, Norma Romo, María (N=9)	35%	45% +10%	37% -8%	
Craven, Norma Romo, María (N=17)	36%	42% +6%	38% -4%	
Total ELs (N=31)	36%	43% +7%	38% -5%	
All Students Total	48%	56% +8%	51% -5%	

### 6<sup>th</sup> Grade Writing ELs

Teacher	BOY	T1	T2	EOY
Craven, Norma Romo, María (N=9)	31%	46% +15%	29% -17%	
Craven, Norma Romo, María (N=17)	35%	36% +1%	33% -3%	
Total ELs (N=31)	34%	39% +5%	31% -8%	
All Students Total	39%	43% +4%	42% -1%	

### 7<sup>th</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Le, Trinh (N=5)	38%	50% +12%	56% +6%	
Le, Trinh (N=14)	18%	37% +19%	40% +3%	
Total ELs (N=19)	22%	41% +19%	48% +7%	
All Students Total	32%	48% +16%	54% +6%	

### 7<sup>th</sup> Grade Reading ELs

Teacher	BOY	T1	T2	EOY
Guerrero, María (N=4)	59%	57% -2%	50% -7%	
Guerrero, María (N=14)	57%	55% -2%	46% -9%	
Total ELs (N=18)	57%	56% -1%	48% -8%	
All Students Total	64%	65% +1%	58% -7%	

### 7<sup>th</sup> Grade Writing ELs

Teacher	BOY	T1	T2	EOY
Guerrero, María (N=5)	38%	53% +15%	N/A	
Guerrero, María (N=14)	37%	44% +7%	N/A	
Total ELs (N=19)	37%	46% +9%	39% -7%	
All Students Total	44%	56% +12%	51% -5%	

### 8<sup>th</sup> Grade Math ELs

Teacher	BOY	T1	T2	EOY
Le, Trihn (N=7)	23%	26% +3%	37% +11%	
Le, Trihn (N=4)	27%	23% -4%	37% +14%	
Total ELs (N=11)	25%	25% 0%	37% +12%	
All Students Total	28%	34% +6%	42% 8%	

### 8<sup>th</sup> Grade Reading ELs

Teacher	BOY	T1	T2	EOY
Collins, Kristin (N=6)	42%	34% -8%	36% +2%	
Hernández, Tania (N=4)	23%	24% +1%	32% +8%	
Total ELs (N=11)	35%	29% -6%	34% +5%	
All Students Total	44%		55% +11%	

### 8<sup>th</sup> Grade Writing ELs

Teacher	BOY	T1	T2	EOY
Collins, Kristin (N=7)	33%	48% +15	44% -4%	
Hernández, Tania (N=4)	34%	28% -6%	29% +1%	
Total ELs (N=11)	34%	40% +6%	37% -3%	
All Students Total	42%	59% +17%	56% -3%	

## **Non-School Trips Policy**

Non-school trips are not approved, authorized, or sponsored by the School.

Such trips may include, but are not limited to the following: Trips that School employees participate in or sponsor as private citizens; trips that vendors sponsor separate from the School; trips conducted by outside organizations such as booster clubs and community groups that sponsor activities that are not School sponsored. Students, parents, or School employees who choose to participate do so as private individuals.

### **The School assumes no responsibility or liability for any non-school trips.**

Parents of students planning to participate in such non-school trips must be informed in writing by the sponsor that the School assumes no liability in connection with the trip and that any student participation is in their individual capacity and not as students of the School. The employee who undertakes such an activity does so strictly in his/her individual capacity and not in his/her capacity as a School employee.

Employees of the School may not solicit student participation during school hours, nor may they send home promotional information with students. The trip must be privately promoted, supervised and funded. No employee may use any school resources or school property to promote the trip. School resources include, but are not limited to: equipment, school time, mailboxes, supplies, school issued phone numbers and email addresses, and facilities. The employee shall also refrain from using the School's name in any correspondence or promotion in connection with the private trip. While a private trip may have a potential educational benefit, it must not be promoted as relating to School programs. Any student who attends a private trip on a school day will be marked with an "unexcused absence". An employee's absence from work during school hours for a private trip will be considered unexcused, unpaid leave time.

Employees shall notify the Principal of any non-school travel involving students and provide documentation that the students/parents/guardians are aware that the trip is neither authorized nor sponsored by the School. The Principal shall ensure that the employee has complied with the requirements of this policy, and that no School funds are used to pay for the trip.

Failure to comply with this policy may result in discipline action up to and including termination.

<b>Student/Certificated/Classified Staff Duty Days</b>	14.5	Professional Development Days	8	Holidays
<b>10-11 School Year</b>	133	Non-Student Days	18	Vacation
	48	Full Instructional Days		End of Trimesters
	1.5	Minimum Days		T1=60, T2=60, T3=60
		Prep Days		

**Board Approved-June 9, 2010-197 option B**

	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	Students	Teachers	Classified				
July				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				12	17	
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		20	21	
October				1		4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	20	21	
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				15	16	
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	13	13	
January						3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31	17	20
February	1	2	3	4		7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					18	18	
March	1	2	3	4		7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		22	23	
April				1		4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	16	16	
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				20	21	
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		8	11	
Aug 12= 1/2 PD, 1/2 prep August 16, 2010 First Day Of School Aug. 16-18 =min days for planning time Sept. 27-Oct. 1=min days for parent conf-data share Dec 13-17=min days for parent conf (MS possible less mim days?) Mar 30-Apr. 1=min days for parent conf Report cards due: Nov. 15, Mar. 16, June 8 Report cards home:Nov. 19, Mar. 18, June 10 move conferences to week before winter break so not be as chopped up Apr. 24=Easter May 25=open house 11/11 (report cards/PD student led conferences), 3/16 & 6/08 no PD (report cards) 1 less instructional day, 2 1/2 less PD days than 09/10 1/2 less prep day for a difference of 3 fewer instructional days. Tentative STAR window *Tentative-subject to change following negotiations.																												