

Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/ 558-ARTS

BOARD OF DIRECTORS

MEETING MINUTES

General Meeting

January 12, 2011

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 6:08 p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Conference With Labor Negotiator: AA CTA/NEA negotiations: Report from school negotiator (Margaret Chidester) (Government Code section 54957.6

Public Employee Performance Evaluation: Principal Mid-Year Evaluation (Government Code section 54957(b))

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Michelle Navarro, Board Chair	x	_____
Dr. Alfonso Bustamante, Vice Chair	x	_____
Dr. Kimberly Barraza-Lyons, President	X 6:20	_____
Norman Rogers, Treasurer	X 6:20	_____
Bobbie Kraus, Secretary	x	_____
John Straw, Member	x	_____
Linda Hardman Greene, Principal	x	_____

G. FLAG SALUTE

H. REPORT OF CLOSED SESSION DECISIONS

Nothing to report.

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. FOR INFORMATION/BOARD

Budget Update/Check Register – Norm Rogers

OCDE: \$846,683.25

BOW: \$122,575.76

In our best spot of the year because the disbursements are going to be getting smaller and smaller until we are caught up at the end of the year. Working on grant writing.

Safety – Michelle Navarro

Safety inspection done. Back door access is a big concern as is the fencing with people being able to climb over. Need staff training re how to handle a stranger on campus.

Board Recruitment (Interview) – Kimberly Barraza Lyons
Rosa Linda Espinoza-Rodas, PhD., MFT

III. ITEMS SCHEDULED FOR INFORMATION

CSMC – Budget update – Sandro Lanni

Governor’s initial proposal currently spares K-12 but is based on voters approving tax extensions (not new taxes). If they don’t pass 1% cut in funding is possible. If they do pass, should be no change in funding levels. Stronger than most charter schools with our cash flow; most schools are struggling to have enough cash to meet expenses the following week. Facilities grant funding is kept intact by Governor in new budget and talking about raising it to \$1K next year, which will further defray facilities costs. We are doing well if we can break even – should try to stay status quo for this year. We are closer to break even than \$400,000 deficit right now. Talk of increased federal funding for charter schools next year. SB 740 funding should be caught up this year so we should get last year’s money as well as this year’s money starting in February or March.

FSO report – Alma Ahumada/Gabriela Gonzales

The Jog-a-Thon is Friday. General meeting was held in December. FSO members voted on FSO budget, which was approved, and also voted to purchase 14 ELMOs. Final number for the raffle was just over \$5,000 raised. Over the break FSO gave cash gift cards to families identified as families in need.

Principal’s report – Linda Hardman Greene

Charter Reconciliation

- Site visit with Michelle Rodríguez scheduled for February 7, 2011. Her focus will be ELD and middle school

Student Achievement

- California Charter Schools Association (CCSA) Report Cards shows that OCEAA is in the “Excelling” quadrant

- Response to Intervention (RTI) committee update (5 min. presentation Tara Thomé/Lisette Sosa)

Hired literacy coach (trains teachers, coaches staff, and provides intervention) and bilingual instructional assistant; implemented RTI protocol; integrated data analysis into the program. The team meets 1x month. Tier 1 means falling behind, tier 2 is one grade

level behind, tier 3 is two grade levels behind. Goal is to identify and get at risk students into the program for assistance and monitoring and then move them into general education. Plan is to include after school staff on RTI committee. Number of students in RTI program has decreased

- After-school restructuring update (5 min. presentation Dani Rush/Lisette Sosa)

163 students enrolled: 100 in ASES grant program and 63 in opt-in program. Overall attendance is 90%; ASES attendance is 95%. Of ASES students 75 are id'd as tier 2 either based on CST scores or teacher referral. 10% growth in reading for 2-6; 6-8 writing just over 7% and math 1-8 was up 12.26%. Started 2/x weekly clubs for grades 5-8. Community partnerships w/ Cal. School Age Consortium, OCHSA, OC Friday Night Live Kids. Workshops will be coming back, e.g., Kids Art and Musical Minds Keyboarding – all just outside programs.

Professional Development (PD)

- 1/10/11 TCAP Dance PD
- 1/12/11 – UbD Performance Task (1 hr.)/Planning Time (1 hr.)
- 1/19/11 TCAP Music PD
- 1/19/11 – UbD Performance Task Rubric (1 hr.)/Planning Time (1 hr.)
- 1/21/11 Common Core Standards Steering Committee - Principal
- After school teachers participated in PD on 1/3/11 and 1/4/11

Technology Update

- Technology Committee researched technology programs to support literacy. They identified Accelerated Reader (AR) <http://www.renlearn.com/ar/>. Majority of funding for AR will come from Microsoft monies (~\$10,000). Budget committee recommends deploying AR in August.
- School Accountability and Report Card (SARC) report completed (5 min. presentation by Francisco Félix)
- FSO approved up to \$18,000 to purchase 14 projectors and ELMOs to support technology in the classroom

Arts Update

- All of the Orange County Museum of Art (OCMA) field trips concluded for grade levels 2-8
- 6th grade's Holiday Extravaganza was a success, raising approximately \$1100, in 2 1/2 hours!
- A 3rd round of music interviews will commence in January for the keyboarding teacher. The job was reposted on Ed Join to try and encourage more applicants. All supplies and curriculum are in and ready to be used!
- Art Committee is beginning to plan for upcoming ARTS fundraiser: "Barnes and Nobles Event", Feb. 27-Mar. 4 and "OCMA Family Day", Mar. 13

Human Resources Update

- Music Teacher position open, interviews being held

Special Education Update

- Instructional aide position unfilled, has been challenge for RSP staff
- Survey sent out to parents during conferences only a few were returned.

Was re-sent Thursday, January 6th and will share results next month

Facilities Update

GENERAL

- Sign was recently installed-we are no longer titled SAFECO! The cost for the installation was donated by the Solano Family- which saved us approximately \$1000.
- A/C unit sheaves have been replaced. Some of the units on the roof were affected during the break with the rain and wind, which caused some cold weather as we began the new year. Those have been cleaned and our A/C units are now in order

PLUMBING

- Plumbing specifics are being worked through on the bids with the help of Mr. Navarro- he is requesting additional information regarding the bids in order to give more specific advise.

SAFETY REPORT FROM ROSARIO INVESTIGATIONS

- Rosario Investigations proposed contract has been drafted and was received in late December. This is a preliminary contract since they need to get actual costs from contractors and then locate funds from a grant. We are waiting for a date to sit down and talk over the details of the contract. Preliminary contract being reviewed by Vice Principal is submitted for Board's review.

LIGHTING

- Classroom bulbs (brighter bulbs to decrease number of bulbs needed) were ordered and arrived over winter break. Bulbs will be scheduled for installation
- Proposal for sensors is being reviewed

PARKING

- Negotiations took place with Caribou Industries about the price per space for the parking structure to come down to \$48.50 from the \$52.50 amount they proposed last month for a 1-year contract. Mr. Harrah is working on getting us a fair market price for the parking structure and revenues generated from it as requested.

SAFETY COMMITTEE

- Currently working on preparing a comprehensive disaster preparedness plan

Public Relations

- Article written about charter schools in Orange County written in Parenting OC magazine, January 2011 edition, that presents information on charter schools in OC. OCEAA's 92-point gain on STAR as one of the highest in the state is highlighted in the article!

- OCEAA was invited by the Orange County Department of Education (OCDE) to present to Ocean View School District how we identified our essential

standards, created pacing guides and demonstrated increased student achievement. On Jan. 5, 2011, Nicole Kubasek and Linda Hardman Greene presented OCEAA's journey to a group of approximately 50 teachers and 2 administrators. The presentation was well received. The teachers were interested in our UbD units and visiting OCEAA. The OCDE has invited OCEAA to share the presentation again at its Program Improvement meetings in April.

Other

- Kinder sibling priority surveys distributed and registration to be held on February 23rd

Donations: December 2010

12/21/10	Eloisa Sanchez and Allison Rodriguez	Direct Give	\$10.00
	Carlos and Micaela Lozano	Direct Give	\$40.00
	Ms. Prado	Cartridges for Kids	\$24.30
	Jesse Gaytan	Direct Give	\$20.00
	Ms. Valencia	Bus Donation	\$6.00
12/14/10	Ms. Noffal	Bus Donation	\$128.00
	Ms. Martinez	Bus Donation	\$128.00
	Mr. Valadez	Bus Donation	\$8.00
	Ms. Guzman	Bus Donation	\$34.00
	Ms. Valencia	Bus Donation	\$35.00
	Ms. Le	Bus Donation	\$562.00
		Total	\$995.30

IV. FOR BOARD DISCUSSION

Budget Update/Check Register

Fundraising potentials: Look into partnering with an existing business for support/donations. Advertising on buildings.

Safety

Walk thru was several months ago. Big issue is because we have students exiting through the back. Need to create safety plans and training. Three most important concerns are lighting, alarms for the doors to alert staff when doors are open and fencing.

Don't want a knee jerk reaction to fear but wants to address disaster preparedness, perhaps lighting, etc., but need to prioritize our needs. Back door is an issue. Need a safety committee and safety plan.

Board Recruitment

Rosa Linda Interview: Has been a secretary on a board. Schools are her passion and she wants to help children.

Principal's report

Response to Intervention (RTI) update - assessments within first 6 weeks of start of school, before end of 1st and 2nd trimesters and at end of year.

After school restructuring update – Did not have the data for 2nd grade in math. Still lots of room for improvement. Not able to give all financial aid that is needed. Enrollment has doubled but budget has stayed the same.

Accelerated Reader – Using left over Microsoft money that is just sitting there.

School Accountability Report Card (SARC) report – Fitness tests not available from the state yet. Test was done.

Parking – Need to get an idea re income generated by parking structure. Can bring in around \$30k per month (potential revenue). Could we get bond money for the parking? Would need money from budget for an appraisal of the structure. Look into possible bond money. Still need to sign the lease agreement for the spaces.

Projectors and ELMOs

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register - December 2010

It is recommended that the Board approve Agenda Items A.	Motion: bk Action: Pass Second: ab Vote: 6-0
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B. Approve Accelerated Reader not to exceed \$12,000

It is recommended that the Board approve Agenda Item B.	Motion: ab Action: Pass Second: nr Vote: 6-0
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C. Approve Projectors and ELMOs purchased by FSO, not to exceed \$18,000 - Tabled

It is recommended that the Board approve Agenda Item C.	Motion: ____ Action: ____ Second: ____ Vote: ____
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VI. ITEMS SCHEDULED FOR ACTION

- A. Approve Minutes from 09/24/10 Special Board Meeting

It is recommended that the Board approve Agenda Item A.	Motion: nr Action: Pass Second: kbl Vote: 3-0 (3 abstaining)
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- B. Approve Minutes from 10/15/10 Special Board Meeting

It is recommended that the Board approve Agenda Item B.	Motion: kbl Action: Pass Second: jsVote: 4-0 (2 abstaining)
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- C. Approve Minutes from 12/8/10 Board Meeting

It is recommended that the Board approve Agenda Item C.	Motion: bk Action: Pass Second: ab Vote: 5-0-1
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- D. Approve Parking lease with Caribou - \$3,540.50 per month for 73 spaces

It is recommended that the Board approve Agenda Item D.	Motion: ab Action: Pass Second: nr Vote: 6-0
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- E. Approve Audit report

It is recommended that the Board approve Agenda Item E.	Motion: kbl Action: Pass Second: ab Vote: 6-0
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- F. Approve SARC report

It is recommended that the Board approve Agenda Item F.	Motion: bk Action: Pass Second: kbl Vote: 6-0
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- G. Approve Submittal of Consolidated Application Part 2

It is recommended that the Board approve Agenda Item G.	Motion: kbl Action: Pass Second: ab Vote: 6-0
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VII. ADJOURNMENT

The meeting was adjourned at 9:17 p.m.

The next regularly scheduled meeting is Wed., February 9, 2011, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session.