

Families Supporting OCEAA (FSO) Leadership Team Minutes
Wednesday, August 18, 2010
6:09 pm
OCEAA Staff Lounge

Roll call/members present: A. Ahumada, G. Gonzalez. B. Tiritilli, R.Milan-Ruiz, O. Rico, I. Alves, M. Garcia, K. Mendoza, C. Nowel, B. Lindbeck, C. Guzman, L. Matthews, E. Vega, A. Jimenez, L. Lopez, L. Butler, C. Olivan, L. Hardman Greene, E. Bausman, A. Aparicio, K. Collins

1. Approve minutes from July [Aprobación de las minutas del Julio] (3) –B. Tiritilli
These were approved unanimously after correcting the spelling of Arizay Aparicio's name. Alma mentioned that we will also need minutes from the meetings of 8-13 and 8-16.

2. Informational Items [artículos informativos]:

Teacher's Report (5) – [Reporte de los maestros]

Ms. Noffal was unable to attend, so Kristen Collins presented in her place. She thanked us for the staff breakfast, and mentioned that one concern is that the price of Outdoor Science Scool is going up.

Principal's Report (5) –L. Hardman-Greene [Reporte de la directora]

Ms. Hardman Greene went over CST scores by grade level, saying she is "very excited" about most gains. She is very optimistic that we have surpassed the state's goal for our API. On gradeschool.org, our score has gone way up as well. This year the focus is on ELD and reading. She wants a commitment from FSO for library help.

Treasurer's Report (5) – M. Munoz [Reporte de la tesorera] Budget.

Marissa couldn't be here, so Gabby presented a copy of the budget Marissa sent out. Gabby is hoping we can come up with a new Tshirt design so we can sell more and make more money in that area. A few problems with the budget were pointed out, so a team consisting of Gabby, Marissa, Regina, Alma and perhaps others will iron it out before discussing it further at the Sept. FSO LT meeting.

Membership Report (5)- I. Alves

We don't yet have accurate info. on current membership numbers. We discussed incentives for improving membership.

FSO General meetings, (next one in October), FSO meeting when no school.(5)A. Ahumada (Juntas Generales de FSO, la proxima en Octubre, Juntas de FSO durante no escuela).

Alma said we will use this opportunity Oct. 21 to update the budget. We also discussed moving FSO LT meeting date of Oct. 20, which falls on no-school Wednesday, but decided not to change the date.

Fund-raising Activities/Wellness Committee. (5)O. Rico (Reporte de Actividades para recaudar fondos/ Comité de Salud).

Alma said Sean Smith will come to a future meeting to discuss this and how it relates to fund raisers. Ms. Rico said she is just getting started on the Fall Catalog, and wants to organize a family-breakfast fund raiser.

❑ **Volunteer Coordinator(5) M. Garcia Coordinadora de voluntarios.**

Maria Garcia has been entering volunteer info.

❑ **Tracking Participation (5) K. Mendoza. Coordinadora de horas de voluntariado.**

Karla will be meeting with Gabby soon to learn how to do this.

❑ **Auditor Report (10) R. Milan. Reporte de la auditora.**

Ms. Milan is wrapping up the audit. report but pointed out that:

- We still have \$72 worth of stale checks from 2008, which should be noted in the ledger
- The Outdoor Science School budget update is confusing
- The bylaws were violated when money was withdrawn by one person
- Check reimbursement forms are not being used consistently
- She recommends a monthly update on field-trip expenditures, Zen Zone invoices, and other ongoing events.
- She will send out the audit once OSS amounts are reconciled

❑ **Celebrating the world. (10) A. Ahumada Celebrando el Mundo.**

We need a coordinator by next week. Ms. Hardman-Greene discussed which grade level was in charge of which country. Craft items will be made/sold. Food items must be pre-approved as per wellness policy.

3. Other

- ❖ **Purple Paper (5) E. Bausman. Papel Morado:** We are no longer using it, so the school would like to know if we'll donate it and, in turn, have school paper available as needed for FSO events. We voted unanimously to approve this.
- ❖ **FSO voicemail, FSO/School, Flyers, Field trips (5) A. Ahumada Correo de voz del FSO. FSO/escuela, Volantes, Paseos.** Elizabeth or Gabby will teach new secretary how to check voicemails and emails. We need to recruit an official translator, and all info being sent to parents must be approved by Linda Hardman-Greene at least a week in advance.
- ❖ **Ideas For Membership drive. Ideas de premios para la membresia.** Béa suggested parents need to be recruited at new-parent orientation meetings.
- ❖ **Childcare at meetings:** If we can't find volunteers, we'll have to up the budget. Béa suggested we up the budgeted amount to \$200. Motion passed unanimously.

4. **Upcoming events/ Evento en el Calendario:** See above

Meeting adjourned at 7:40