

OCEAA FSO Minutes: July 28, 2010

FSO LEADERSHIP TEAM members present:

Alma Mora
Regina Milan-Ruiz
Arizay Aparicio
Angelica Jimenez
Marissa Munoz
Béa Tiritilli
Elizabeth Bausman
Karla Mendoza
Olivia Rico
Gabriela Gonzalez
Irma Alves

MEETING CALLED TO ORDER at 6:20

1. Minutes: E. Bausman gave them orally.

2. Informational items:

a. FERPA LAW, presented by E. Bausman:

We're more open than many schools, but we are legally required to keep certain info (like phone numbers) confidential. We will all need to sign the agreement she gave us.

b. Wellness Policy, presented by Alma Mora and explained further by E.

Bausman:

The wellness policy has been modified and we all need to read and adhere to it.

c. Money management, presented by G. Gonzalez:

We need to find a better way to handle deposits, reimbursements, and other money matters. Ideas include prepaid tickets for things like field trip busses and fund-raising meals; purchase orders; estimates paid for with checks that can be given directly to a business, without a "middle man"; and this year, ice-cream sales and other grade-level fund raisers will be handled through the school, not FSO.

d. Events, presented by A. Mora:

When we recruit someone to coordinate an event, we need to explain to them how to do it (all formal steps and forms).

3. Back-to-school breakfast from FSO to staff, presented by Alma Mora:

Contact Alma if you can help. We will tentatively serve at 8:00 Aug. 13.

4. Parents General Meeting Aug. 16 at 8:30, presented by A. Mora:

We need to present the budget this day, so Marissa and Béa need to finalize the draft budget before then. Béa will update last year's numbers and present it to Marissa ASAP for discussion. Alma would like to know if we can increase the amount of money for each Kindergarten and First grader in that budget from \$15 to \$25 per student. Also, we need volunteers to bring snacks for that day (you will be reimbursed if you bring your receipts).

5. Questions/answers, do's and don'ts about FSO:
All discussed.

Meeting adjourned at 7:34.