Orange County Educational Arts Academy

A California Public Charter School

825 N. BROADWAY, SANTA ANA, CA 92701

714/558-ARTS

BOARD OF DIRECTORS
MEETING MINUTES

General Meeting

April 12, 2017

6:00 p.m. – Closed Session

7:00 p.m. – Open Session

OCEAA Public Comment Policy

The OCEAA School Board of Directors (Board) welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications." Any person may address the Board on agenda or non-agenda items. To be recognized by the Board Chair, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Board Chair or Secretary. The Board Chair will then announce the person's name at the appropriate time during the meeting. Each person will be granted up to three minutes to make his or her presentation. If requested, the Board Chair may grant additional time to individuals, circumstances permitting.
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3 minutes) each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board, however, may give direction to staff to respond to your concern.
4. With regard to the items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3 minutes) when the Board discusses that item. Following a presentation on an agenda item by staff, committees or the public to the Board, the Chairman will recognize members of the public who have submitted on that agenda item. This period precedes Board discussion and deliberation.
5. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the President and/or Board Chair in writing two weeks prior to the next regularly scheduled Board meeting. The President and/or Board Chair shall determine whether the citizen request is or is not an item directly related to school business prior to it being placed on the agenda. No citizen-requested item shall be placed on the agenda if it is repetitive of a previous item placed on the agenda and considered by the Board. Scheduled formal presentations shall not exceed 15 minutes in duration.

In addition to the above, any Board member may ask a member of the public to answer brief questions or make comments on an agenda item under discussion in order to gather information before deliberating on a decision.

I. PRELIMINARY

A. CALL TO ORDER

The Board Chair called the meeting to order at 6:10 p.m.

B. ESTABLISH QUORUM

C. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

D. ADJOURN TO CLOSED SESSION – Items Scheduled for Closed Session:

Staffing appointments/terminations/contracts/resignations (Gov. Code section 54957)

Staff Evaluations/Privacy or Other Confidential Issue (Government Code section 54957(b))
Student Discipline – Possible student expulsion: Student No. 7362204873

E. CALL TO ORDER – REGULAR SESSION

F. ROLL CALL

	Present	Absent
Dr. Kimberly Barraza-Lyons, President	x	_____
Dr. Alfonso Bustamante, Vice President	_____	x
Valerie Sullivan, Chair	x	_____
Scott Overpeck, Vice Chair	x	_____
Boris Molina, Treasurer	x	_____
Bobbie Kraus, Secretary	x	_____
Flor Barajas Tena, Member	_____	x
Kristin Collins, School Director	x	_____
Vanessa Besack, Dir. Of Operations	x	_____

G. REPORT OF CLOSED SESSION DECISIONS

On motion made by bk, seconded by so, the board unanimously approved (with bm, so, kbl, bk and vs voting in favor) the following staffing changes:

2016/17 Staffing On Maternity Leave	Effective Date
Gloria Lopez – returning from maternity leave	04/17/2017
Gema Pedroza – returning from maternity leave	05/15/2017

2016/17 Staffing Resignations	Effective Date
Michael John Ramirez – Health Clerk	03/31/2017

2016/17 Change of Roles	Effective Date
Maryel Gonzalez - Bilingual Inst. Aide (Literacy Team)	04/17/2017

II. COMMUNICATIONS

A. <u>ORAL COMMUNICATIONS:</u> Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Claudia Sachs – Thanks the Board for approving the revisions to the Bereavement Policy. The revised Policy will mean a financial relief to employees and families in a time of need. Appreciates OCEAA's responsiveness to employee needs.

Patricia Saucedo – Comments on salary schedule. Teacher here and appreciates job at OCEAA. Is here representing her colleagues. Drives 45 minutes to her job and she comes with pure joy. She is more than a math and science teacher but teaches her student life lessons. Salary adjustment shows we value the children and the teachers.

Nicole Kubasek – Understands why salary schedule was not approved at last meeting. This adjustment has been discussed for years. This adjustment was a team effort with staff and administration. Staff understands uniqueness of the charter but wants to be able to attract

quality teachers to the school and continue Kristin's mission. The staff is 100% on board with this.

Clara Olivan – Working at OCEAA for 11 years. She works in the Garden Grill. Likes her job better since Vanessa started working here because she gets more support. We have a very good team and would like us to take that into account. Old and new workers appreciate Vanessa's support and they are a good team. Would like the Board to take the kitchen staff into account when discussing salaries.

B. FOR INFORMATION/BOARD

Budget Update – March Check Register - Boris Molina/Leigh Taylor, CSMC
Payroll- $199,608.61
General- $261,211.42
OCDE- $835,935.61
March check register is submitted for review and approval.

Nothing new in year-to-date numbers. Enrolment today is lower than what was budgeted for ADA. Still looking at a decrease in revenue of $136,000 largely due to decreased enrollment from what was projected. We are running slightly over budget for the year for salaries. Operating expenditures are running about $188,000 over budget. Net income is down about $310,000. Seeing a downward trend in cash balances so we need to keep an eye on that.

Next Year Projection: Not expecting LCFF - our primary source of funding - to go up no more than the COLA amount. Getting less federal funds. Title 2 professional development funds should go up.

III. ITEMS SCHEDULED FOR INFORMATION

FSO report – Felicia Brown – No report
ELAC report – Patricia Arroyo Martinez
Needs Assessment Survey was conducted last month. Sent to EL families only and 93 parents participated.
Math continues to be a concern and they would like to see a report or comments on what is being done to strengthen the math program. There were two strong comments about office staff – unfriendly and bad customer service so parents feel unwelcomed. This was the main building staff not the annex. Comments were received that lower grade level teachers were more communicative than upper grade teachers. Some communications have grammatical errors and we should fix that since we are a school. Lots of positive comments about overall school satisfaction and gratitude.

School Director Report

LCAP Goal 1: 100% Proficiency (literacy, math, science, social studies, arts)

Recommendation for Full Day Kindergarten beginning fall 2017

- Competitors are offering it
- Research supports it
- Geographically, Santa Ana & La Habra have the least kinder readiness
- Effective strategy for closing the achievement gap with low-income students making the most long-term gains
- Time for social, emotional and academic learning
- 5 year olds are ready and do best when learning and explorations are in depth
- Teachers have more time to get to know students and identify and address challenges early

- Parents prefer it

Program Changes

- 8:10-2:10 schedule M/T/W/Th/F; Wednesday continues on minimum day schedule 8:10-1:10.
- 3 full-time aides – currently we have 3 part-time aides
- Additional minutes for specials (music, PE)
- Additional time for hands-on learning and experiments to meet Next Generation Science Standards.
- Afternoon recess and snack provided
- KEDS would provide nap transition

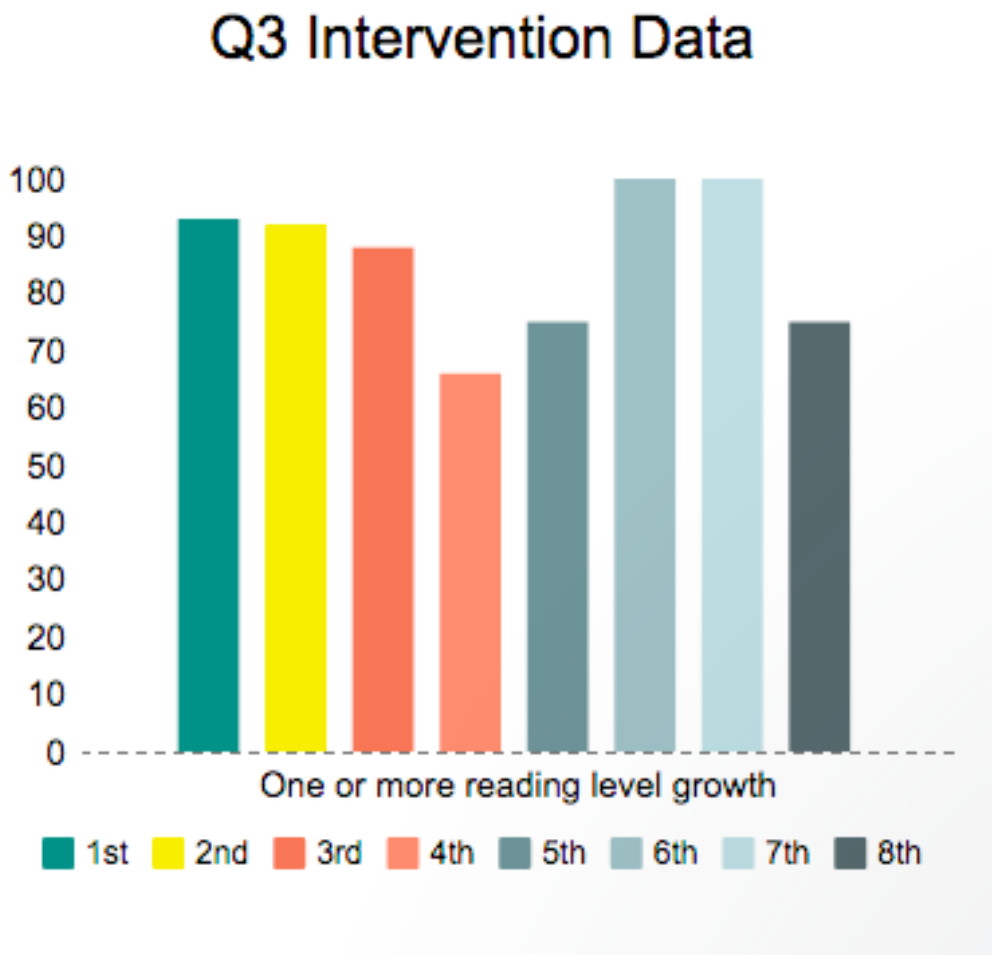
Literacy Team Report:

- Team administered the DRA to all RTI students
- Preliminary data was shared with teachers (*please refer to the graph below)
- 3 students were referred and added to RTI
- 9 students reached their intervention goal and were placed "on-watch"
- Students "on-watch" last quarter were reassessed and it was found that they are eligible to continue being on watch

Looking ahead:

- Students will begin quarter 4 intervention when school resumes after spring break
- Literacy teachers and literacy coach will meet with families during student led conferences to share quarter 4 goals

*The following is a summary of the quarter 3 data collected. It shows the percentage of students in RTI per grade that moved up one or more reading levels (as determined by the DRA):



Math Report:

- Presented RTI math and data for Q2 to the SSC team
- Continued interventions for 4th-8th grade, including adding Angie Lopez to the intervention schedule
    - Currently testing for Q3 data
- Celebrated Pi Day for 5th – 8th grade
    - In class activities
    - "Pie" cookies served during 5th – 8th grade lunch
    - Dining hall decorated with pi art
    - Library included a math display
    - Guest readers read "pi" themed math books
- Facilitated discussion on CAASPP readiness and distributed blueprints to 4th – 8th grade PLC

Arts Report:

- **Creative CA Conference** Erica attended in March. Many discussions around equity in the arts. For more information please visit http://www.createca.net/
- **Dia del Nino Event April 30th Birch Park** Collaboration between Segerstrom and Centro Cultural de Mexico. We will have student performances and a booth. Good opportunity for board members to attend or invite others.
- **Lion King Musical** Date May 26th SAHS. Over 200 students performing. Please plan on attending and inviting others. Will send a flyer soon.

- **Art Needs** Looking for donor to fund an original bilingual musical project for next year. Please contact Erica or Flor for more information.
- **Arts Instruction** Beginning teachers finishing their last day of Arts Advantage training. All teachers K-6 teaching an art form.
- **Arts Integration** Most teachers have completed 4 lessons of arts integration. Expectation for all teachers to teach one arts integrated lesson per quarter.

Professional Development:

- March 24th PD day was devoted to analyzing the quality of student work at OCEAA using the EL Education High Quality Work Protocol (student work archived in a Seesaw digital portfolio), planning for quarter 4 instruction and preparing for student led conferences. Saw lots of "authentic" and high quality work from students due, in large part, to the great teaching team working at OCEAA.
- Kristin Collins attended day 3 of the MINDSTEPS leadership training series and the CCSA Conference in Sacramento. Some Brown Act changes that could affect us.
- Wednesday PD schedule included PLCs, EL Modules, Integrated Unit Planning and Business/Data meeting.
- Science Lead Team Planning is scheduled for May 1st with OCDE staff.
- 15 teachers attended the California Association of Bilingual Educators Conference (CABE) in Anaheim from March 29-April 1; OCEAA participated in the Dual Immersion Showcase on Friday afternoon (flyer attached).
- Mrs. Cathy Gonzales and Mrs. Patricia Saucedo attended the National Science Teachers Association Conference on March 31 and April 1.

<u>LCAP Goal 2: 100% Biliterate/Bilingual</u>

- **TWBI Committee**
  Our TWBI Committee was able to complete the second draft of the multicultural assessment tool for teachers and we were able to administer it during our Wednesday PD to

the whole staff. Before administering the tool we made sure to provide a context and a reading passage to staff in order for them to understand the various levels of multicultural competency per Enid Lee's work in *Beyond Heroes and Holidays.* The goals from least to greatest are: greatest are: *Monocultural, Tolerance, Acceptance, and Transformative*. The Committee will meet next month to analyze the results from the survey and determine next steps

- **Pathways to Biliteracy Awards Workshops**

Approximately 75 students attended the 3rd, 6th, 8th grade Pathways to Biliteracy Awards workshops. The workshops took place on 3/7, 3/14, and 3/20. All students were presented once again with a review of the requirements, a reflection of what they have completed so far, the opportunity to complete a reading log entry and a community service log entry. Such ORCA pride!

- **Reclassification** After attending a Reclassification Committee meeting at the county where many new insights were provided in light of the new ELD assessment that is upcoming in 2017-18, a revised Reclassification (Exit) Criteria will be submitted to the Board for approval in May.

LCAP Goal 3 – 100% Positive School Climate

PBIS Report

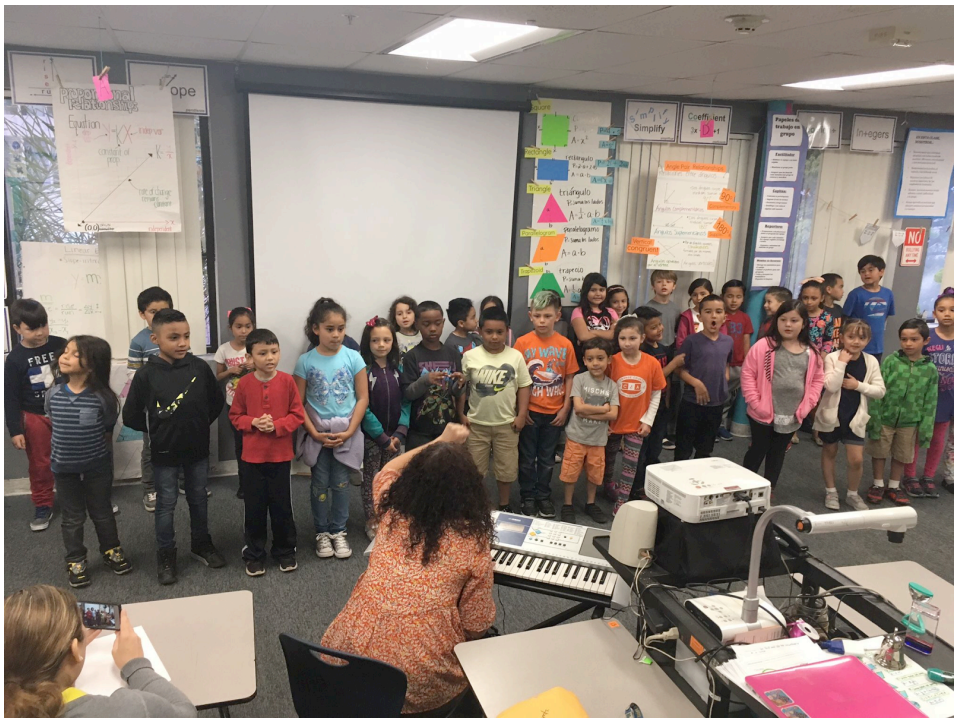
- Tier 1 - Continues to be well implemented throughout the school by all. 2nd Step curriculum has been implemented at the primary levels and it seems to be received positively by students. We are planning to collect data that can tell how well the program is working. Q3 MDR data clearly show that the most frequent minor offense is missing assignments, and the most frequent offenders are 7th/8th graders.
- Tier 2 – Social Skills groups have been adjusted and students are now provided consultation on an as-needed basis.
- Tier 3 – 2 students are receiving intensive, individualized interventions.
- PBIS Committee

- Attended the last Tier 3 training on March 16th and was impressed by the presentation on the affects of trauma on the daily lives of children; the speaker is scheduled to address OCEAA teachers on the April PD day.
- Working on revising the MDR for next year and increasing student recognition system in conjunction with ILT.

LCAP Goal 4 – 100% Parent-School Partnerships

- **School Dashboard Parent Sessions** - 9 parents attended the workshop hosted by Ms. Collins and Mrs. Barajas-Tena on March 29. Participants were thoughtful and asked great questions to spur ongoing dialogue about school progress. They liked seeing the growth in our programs. Kristin added a narrative summary to give a little more insight into our school. Next step is to add in local indicators.
- **School Site Council** - Parent Nominations are open for the 2017-18 school year. We will have 2-3 of the 5 parent seats change; Mrs. Melissa Merrill and Mrs. Jessica Reyes will continue in their seats. 2 of the 4 teacher positions will also be open; Ms. Marlynne Carrera and Ms. Laura Arce will continue to serve on this important committee.
- **ELAC NEEDS ASSESSMENTS -** ELAC officers were successful in conducting the ELAC Needs Assessments for the second year in a row. Results from the survey were presented during the March 20 ELAC meeting and though they were overwhelmingly positive, there are some areas of need that the officers will be presenting soon to SSC, the Board, and other school leaders whose work is mentioned in the surveys.

  We are happy to report that the March 20 ELAC meeting was well attended again; 18 families attended! We know that 18 is a number that needs to continue to grow but recognize the attendance improvement since we began inviting classes to perform a small musical number for the parents at the end of the ELAC meeting.



- **Parent Leadership Class Orientation** - OCEAA is happy to report that OCEAA and Centennial Education Center have chosen a day and time for the Parent Leadership class. This class will be conducted on Wednesdays from 8:15-11:15am and will begin on April 26. The course will be an 8-week session and as mentioned at the last board report, it promises to be engaging, empowering, and thought-provoking as it may also evolve into an

opportunity for parents to learn English as a second language (ESL is another class that parents requested).

Human Resources/Finances

- Intent to Return forms have gone out.
- Barney & Barney provided OCEAA with a proposal for liability, property, workers compensation and D&O insurance. Based on the proposal, OCEAA would save approximately $12,000 to $17,000 annually. A recommendation will be presented to the Board at the meeting. We missed the deadline. Could have a Board resolution and send it to Charter Safe but they could withhold any refund or stop all work on the annex, which is being repaired due to flooding. We could stay with Charter Safe and revisit this next year. We don't know how much Charter Safe will charge us next year. Vanessa is okay with waiting another year.
- Ms. Besack and Ms. Collins attended the annual California Charter School Association conference from March 20-23. There was a lot of useful information given. Here is some of the information obtained:
    - Economy/Finance:
        - Over the last four years, LCFF funding has been increasing by nearly $3,000 yearly. The economy is now slowing and the State is now starting to focus more on its "Rainy Day" funds. The only increase expected is a moderate 1.5% cola increase.
        - This modest increase will likely be consumed by growing STRS and PERS rates, which is expected to be up to 19% by 2020/2021.
        - Charter schools are encouraged to start building up their reserves.
        - Deferrals are expected in June.
        - One more year of One-Time mandated funds is expected for next year. However, that amount is reduced to $49 per ADA. Last year it was around $500 and this year it was approximately $240.
        - Charter schools are also asked to focus on ADA.
        - As a result of these projections, Ms. Collins and Ms. Besack will be scheduling a retreat to plan for the next year. There are some ideas discussed that will be presented to the Board once they have been ironed out.
    - Human Resources:
        - Recent court rulings have categorized charter schools as "private entities," even though its main source of funding comes from public sources. As a result, payroll will need to be evaluated to ensure rules are being met. Some allowances that districts have, such as paying teachers a "per diem" rate, no longer apply to charter schools.
    - Legal
        - We are watching some rulings that could impact Charter Schools negatively. One in particular would now allow charter schools that have had their charter petition denied due to fiscal reasons to appeal to the County or State.
    - Other:
        - Per Todd Hanson's introduction, Ms. Besack met with Susan Mas, the executive director of Charters OC. Some of OCEAA's challenges were discussed and Susan Mas had some ideas. She will be visiting OCEAA, along with Miles Durfee from CCSA on April 18 tentatively.
- Child obesity expert Dr. Patricia Riba visited OCEAA on March 30. As a reminder, Dr. Riba was referred to OCEAA through OCCF. The meeting was a huge success and Dr. Riba is impressed with OCEAA's Nutritional Services program. Ms. Collins and Ms. Besack are working to schedule time with Dr. Riba to spend with staff. Some exciting partnership

opportunities are in the works that could bring additional exposure and funds to the school. More will be announced, as the details are available. Felt we were 90% "there." Will speak with staff on the 28th. Kitchen staff will prepare a meal for the staff using Dr. Riba's health tenets.

- In collaboration, UCI and OCEAA submitted a grant to Kaiser for a mental health program targeting 4th-8th grades. We will keep you posted as soon as we hear back.

Enrollment Update

- Enrollment
  - 585
  - Two disenrollments
    - Kinder student relocated
    - Third grade student temporarily disenrolled due to personal reasons
  - Three new enrollments
    - Kinder
    - Second grade
    - Third grade student returned to OCEAA
- Parent Tour
  - Last tour of the school year to participate in lottery drawing was held on March 3.
  - Approximately 90 individuals RSVP'd, but only 65 attended. This number is as high as Feb. and still amongst the highest attended at OCEAA.
  - Private tour held for a prospective 8th grade family
- 2017-2018 Lottery
  - Lottery Numbers distributed during March 1 through March 15
  - Mandatory dual-immersion meetings were held on March 6 and March 14
  - Lottery drawing was held on March 24
  - Lottery results were posted on March 27
  - Selected lottery-families were contacted by March 31
  - Transitional kinder was the only grade level available for lottery drawing
  - Students that do not meet date of birth criteria to receive priority for Transitional Kinder have been wait-listed
  - There were no Kinder spaces available, and all eligible candidates have been wait-listed. We need to look at way to open up Kinder opportunities for others.
  - Wait list attached
- Enrollment Efforts:
  - 2nd grade TWBI Assessment
  - Candidate qualified, and enrollment began March 27, 2017
  - Unsuccessful in contacting two other families to schedule TWBI assessments for second grade
- Data Collection/Changes to Forms:
  - Interest Form has been updated; certain fields that are no longer necessary have been removed, and replaced with new sections necessary for cross-reference siblings and distinguish appropriate grade level
  - Newly developed language questionnaire has replaced Interest Form questions, thus facilitating language dominance of applicant
  - The newly adapted language questionnaire will be used as a tool to help support classroom rosters linguistically

Technology Update

- WiFi:

    - We experienced a WiFi outage during the last week of school. The outage only affected the main building, not the Annex. The issues were due to a bad hub on AT&T's side. AT&T escalated the issue and the problem was resolved in a day.
- Educational Technologies:
    - Digital Literacy Standards are still in development
    - Tech Coordinator has presented Hour of Code on code.org to staff meeting and all teachers have agreed to participate in an Hour of Code before the end of the school year
    - 4th through 8th grade teachers will appoint Student Orca Techs to assist peers with computer use and submitting work order tickets to NIXSYS when necessary

Nutritional Services

- No report this month.

Facilities

- Annex Flooding
    - Due to hesitancy by the landlord to fix the exterior, legal assistance was sought. Ms. Besack approached Musick Peeler to assist. As a result, the landlord signed an agreement approving the exterior repairs and accepting financial responsibility.
    - Work on the exterior began on April 6. Crews could not start work earlier due to the demand caused by recent rains.
    - Insurance understands the urgency and will work to expedite the project. One portable will be brought to OCEAA while interior work is completed.
    - Interior and exterior work will happen simultaneously.
- Prop. 51
    - Ms. Besack is identifying a consultant that can help with the application for Prop. 51. OCEAA could receive thousands to millions of dollars for facility repairs. This is the last opportunity to receive facility funds, as none are expected in the foreseeable future.

Marketing Communications

- Marketing Generalist
    - Several candidates have applied for the marketing generalist position. The candidates were given a flyer to produce in both English and Spanish and a press release to write, along with general questions. The next round will include a phone interview and then a panel interview.
- Enrollment
    - Focus for March shifted to working on 2017/18 enrollment. It is clear we need to focus on increasing the number of candidates eligible in upper grades in order to increase overall enrollment.
- March Accomplishments
    - Restructured tour to streamline process to accommodate large turnout.
    - Worked with staff to create proposal to expand linguistic support provided to students who enter TWBI without fully developed biliteracy skills. This will allow for a larger pool of candidates eligible for entrance into TWBI program 2nd grade and up.
    - Worked with registrar to finalize language questionnaire to determine language dominance for incoming students for 2017/18 school year, which will allow us to create linguistically balanced classrooms in kindergarten as well as determine eligibility for 2nd – 8th grade candidates.
    - Began contacting families to pre-enroll 2nd-8th grade students who were selected in the lottery.
    - Participated in showcasing OCEAA at the California Association for Bilingual Education (CABE) Conference in Anaheim to positively promote OCEAA's presence within the dual language community. The focus in February continued to be on getting OCEAA's name out into the community in a positive way and on reflecting on

recruiting efforts to ensure increased enrollment for 2017/18. The following was accomplished:

- Post cards distributed to El Salvador Community Center, Orange Public Library, El Centro Cultural de México, Latino Health Access
- Registered for booth at Día del niño community event in April
- Researching additional PR materials (grocery bags, shirts)
- Researching intervention possibilities to support bilingual (not necessarily biliterate) students in upper elementary to increase enrollment and open up TWBI to larger pool of candidates
- Yelp activity continues to increase
- Updated web page to make sure tour information is more accessible

Director of Operations Report

- 2017/2018 Certificated Salary Schedule – No new information to add and won't have new information until there is a new budget. Are making some changes that will add $140,000 to the budget. The new salary schedule would cost about $120,000. Staff retention has improved drastically. Revised salary schedule is critical to making staff retention a continuing commitment and a priority. Teams are collaborating amazingly, which is a great strength. Kristin wants to make sure the teachers feel valued. The re-structure of salaries will make us more competitive. Low enrollment has hurt the financials. We now have a committee working on increasing enrollment and it has increased from the beginning of the year by a net of 20 students. Keeping good teachers has helped with enrollment. Kristin is working on intent to return early for the upper grades to help with recruitment. This will help with possible overstaffing. We have a 96.8% P2 attendance rate.
- TK
    - Policy – regarding 1st priority enrollment
    - Waiver - need a waiver if we go to full day Kinder. We need to approve, then it goes to SAUSD to approve and then it goes to CDE for approval. Our current waiver expires this year. Need it in place by the time the next school year starts.
- Proposal from Barney and Barney for our package insurance that would provide us with the same coverage at a savings.
- Approve the following: The board of directors approves OCEAA's application for title 1, 2, and 3 funding from the federal government for Fiscal Year 2017/18.
- Donation Report

DATE	SOURCE	DESCRIPTION	AMOUNT
3/9/17	Riley's Farm	School Site Fundraising	$2,192.00
3/15/17	Ice-cream Paletas	KEDS	$1,030.00
	Donation Chipotle Kinder	General Donation	$687.45
	Donation Smart & Final 2nd	General Donation	$200.00
	Donation Kinder	School Site Fundraising	$200.00
	Event. Black History C. (Art.)	School Site Fundraising	$181.00
3/21/17	Donation Barnes& Nobel (Art.)	General Donation	$354.55
3/23/17	Bus Donation 1st.	School Site Fundraising	$278.00
	Jog-a-thon	School Site Fundraising	$850.00
3/30/17	Jog-a-thon	School Site Fundraising	$1,612.10
			$7,585.10

Totals to Date $82,360.61 **2015/16 Comparison ($42,024.60)**

Corporate/Grant Funds: $1,242
Corporate/Grant Funds To Date: $14,267.31
2015/16 Comparison: ($33,492.59)

IV. FOR BOARD DISCUSSION

ELAC Report – Thanks to ELAC for putting the survey together. Regarding parental concern re math – our test scores in math are up. What has caused the concern? Do they know our test scores in math are up? This fact is discussed at School Site Council meetings; however, they are poorly attended. Now have a formal intervention process in math. Maybe we need to improve communication about our improved math scores. High ratings were given for special events, etc., however, attendance at these events has not been high.
School Director report, including but not limited to: 2017-18 Full Day Kindergarten Proposal, High Quality Work @ OCEAA, and California school dashboard update – Full day Kinder was a positive experience at other schools; glad to see it possibly coming to OCEAA. Full day should actually help with transitioning because it won't be so academically intense. The "High Quality Work" work is impressive and the improvement in the last few years is amazing.
Director of Operations report, including but not limited: 2017/2018 Certificated Salary Schedule, TK policy and waiver, Proposal from Barney and Barney, Title 1 and 2 funding proposal, and Donation report – Boris: appreciates efforts by Vanessa to address in more detail the concerns the Board had last month; as a charter school we work within a very limited budget; is encouraged that everyone is committed to the school; feels more comfortable after talking to Vanessa and seeing the presentation; last month it was an issue of being fiscally responsible and needing more information; the Board wants to be able to support the teachers. Scott: appreciates Vanessa and Kristin addressing the Board's concerns. Kim: Was very excited at last meeting to see a salary adjustment brought to try to fix what was wrong with the existing salary schedule; teacher retention has been a huge priority and has been a huge source of parent criticism; teacher retention is linked to student achievement; it was difficult at the last Board meeting to not approve the new salary structure but it was largely due to the income deficit with over 1/3 of that coming from under-enrollment; it is helpful to know that our P2 attendance is over 96%; we are not going to be able to cut much more from the budget; helpful that legal fees are down this year – over $70,000 was spent on legal fees last year to defend the charter from just a handful of parents; board has some responsibility for bringing in funds; however, not all board members have that skill set so it is not a matter of won't but is a matter of can't. Kim: Does recent ruling saying charter schools are private entities mean we don't need to comply with Brown Act or restrictions on funding agreement? Vanessa will provide case name to board. Kim: Would prefer to not have automatic enrollment in Kinder by TK students; 1st preference would be to give admission priority to children of staff.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removal from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chair recommends approval of all consent agenda items.

A. Approve Check Register – March 2017

It is recommended that the Board approve Agenda Items A.	Motion: so Action: pass Second: vs Vote: bk, kbl, vs, so

	and bm vote in favor

VI. ITEMS SCHEDULED FOR ACTION

A. Approve 2017-18 Full Day Kindergarten

It is recommended that the Board approve Agenda Item A.	Motion: bk Action: pass Second: kbl Vote: bk, kbl, vs, so and bm vote in favor

B. Approve 2017/2018 Certificated Salary Schedule

It is recommended that the Board approve Agenda Item B.	Motion: bm Action: pass Second: so Vote: bk, kbl, vs, so and bm vote in favor

C. Approve Proposal from Barney and Barney for Insurance - tabled

It is recommended that the Board approve Agenda Item C.	Motion: ___Action: ___ Second: ___Vote: ___

D. Approve the following:
The board of directors approves OCEAA's application for title 1, 2, and 3 funding from the federal government for Fiscal Year 2017/18.

It is recommended that the Board approve Agenda Item D.	Motion: so Action: pass Second: bk Vote: bk, kbl, vs, so and bm vote in favor

E. Approve TK Waiver with modifications to the last, highlighted sentence as discussed

It is recommended that the Board approve Agenda Item E.	Motion: kbl Action: pass Second: vs Vote: bk, kbl, vs, so and bm vote in favor

F. Approve March 8, 2017 minutes

It is recommended that the Board approve Agenda Item F.	Motion: kbl Action: pass Second: vs Vote: bk, kbl, vs, so and bm vote in favor

VII. ADJOURNMENT

The meeting was adjourned at 9:11 p.m.
The next regularly scheduled meeting is Wed., May 10, 2017, at 6:00 p.m. – Closed Session and 7:00 p.m. – Open Session

California Department of Education
WAIVER SUBMISSION - General

CD Code: 30 66670 0109066 Waiver Number: Active Year: 2017

Date In:

Local Education Agency: Orange County Educational Arts Academy
Address: 825 N. Broadway St.
Santa Ana, CA 92701

Start: 8/18/2017 End: 6/18/2019

Waiver Renewal: Y
Previous Waiver Number: 11-08-2014 Previous SBE Approval Date: Jan. 14, 2015

Waiver Topic: Equity Length of Time
Ed Code Title: Equity Length of Time
Ed Code Section: 37202 (b)
Ed Code Authority: 33050 (a)

Ed Code or *CCR* to Waive: Notwithstanding subdivision (a), a school district that is implementing an early primary program, pursuant to Chapter 8, commencing with Section 8970 of Part 6, may maintain kindergarten classes at (different) school sites within the district for different lengths of time during the school day
-OR -

Section 37202 (a) Except if a school has been closed by order of a city or a county board of health, or the State Board of Health, on account of contagious disease, or if the school has been closed on account of fire, flood, or other public disaster, [the governing board of a school district shall maintain all of the elementary day schools established by it for an equal length of time during the school year] and all of the day high school established by it for an equal length of time during the school year.]

Outcome Rationale: OCEAA is requesting to waive *EC* Section 37202, the equity length of time requirement for transitional kindergarten and kindergarten programs. *EC* Section 37202 requires that all students at a given grade level in a district receive "an equal length" of instructional time. OCEAA's kindergarten is an extended-day program (full-day, 6 hours). Kindergarten has a total of 60,720 instructional minutes in a year, exceeding the maximum of four-hours a day established by Ed Code (EC 46110). Transitional kindergarten has already established its curriculum tailored to 35,000 instructional minutes in a year (4 hours a day), and it's a students first introduction to the school's Two-Way Bilingual Immersion model. Students entering TK will have an opportunity to fully adapt to OCEAA's Two-Way model, which exposes them to Spanish instruction 90% of the day. In turn, this sets them up for academic success when they enter OCEAA's Two-Way Bilingual Immersion Kindergarten year by strengthening the home language foundation of English Learners and immersing Spanish learners in the target language.

OCEAA has noticed that many students coming into Kindergarten from the community have not yet acquired the needed academic, linguistic and social skills needed to fully reach their potential in Kindergarten. OCEAA is requesting flexibility in determining the length of our transitional kindergarten program (4 hours) in order to address the gaps in skills before children enter

Kindergarten. With a 4-hour instructional day, the TK teaching team is able to offer individualized and small group interventions after school to ensure that all TK students are ready to excel in Kindergarten.

Student Population: 584

City Type: Urban

Public Hearing Date: 4/12/2017

Public Hearing Advertised: Advertised by postings at meeting site and on the school website for 72 hrs. prior to board mtg.

Local Board Approval Date: 4/12/2017

Community Council Reviewed By: School Site Council
Community Council Reviewed Date:
Community Council Objection:
Community Council Objection Explanation:
Audit Penalty YN: N

Categorical Program Monitoring: N

Submitted by: Ms. Vanessa Besack
Position: Director of Operations
E-mail: vbesack@oceaa.org
Telephone: 714-558-2787 ext. 3020
Fax: 714-558-2775

Bargaining Unit Date:
Name: N/A
Representative: N/A
Title:N/A
Position: N/A
Comment

To: Vanessa Besack Director of Operations
OCEAA
From: Pedro Reyes
Principal – Charter School Practice Group
Barney & Barney, a Marsh & McLennan Agency LLC Re: Upcoming renewal with Charter Safe
Upon reviewing your policy we are able to provide a competitive proposal that will be between $65,000 and $70,000 per year. This would result in savings of between $12k and $17k in the next school year while also improving your coverage for the school. Details on the coverages as well as differentiators are below:

- Our program is a fully insured program whereas Charter Safe is Self-Insured. This means that OCEAA has much more risk on your current Charter Safe program in the way of additional that Charter Safe can request at any time should their reserves require additional funds.
- Our program would insure the following:
    - Workers comp for $2,710,000 in payroll
    - 600 students
    - 89 staff members
    - Building value at $5,000,000
    - Content value at $150,000
    - EDP replacement cost of $150,000 General liability
    - Umbrella Policy
    - Directors & Officers
    - Employment practices liability
    - Errors & omissions (educators liability)
    - Auto liability
    - Crime policy
    - Student accident
    - Cyber liability

The deadline to notify Charter Safe of your intent to leave is 3/31/17. Otherwise you will have to renew with Charter Safe for the 2017-2018 school year. You will be getting your renewal from Charter Safe in June of 2017 and at that time your premium with them will also increase. This will make it so that our plan savings are even greater than the $12k to $17k detailed above. It is our recommendation that OCEAA notify Charter Safe of their intent to leave by 3/31. OCEAA will have the option to rescind this request but without notifying Charter Safe by 3/31 then OCEAA will have no option but to renew with Charter Safe as of 7/1/17. If you have any questions please feel free to contact me at pedro.reyes@barneyandbarney.com

Thank you,
Pedro Reyes
Principal – Charter School Practice Group
Barney & Barney, a Marsh & McLennan Agency LLC